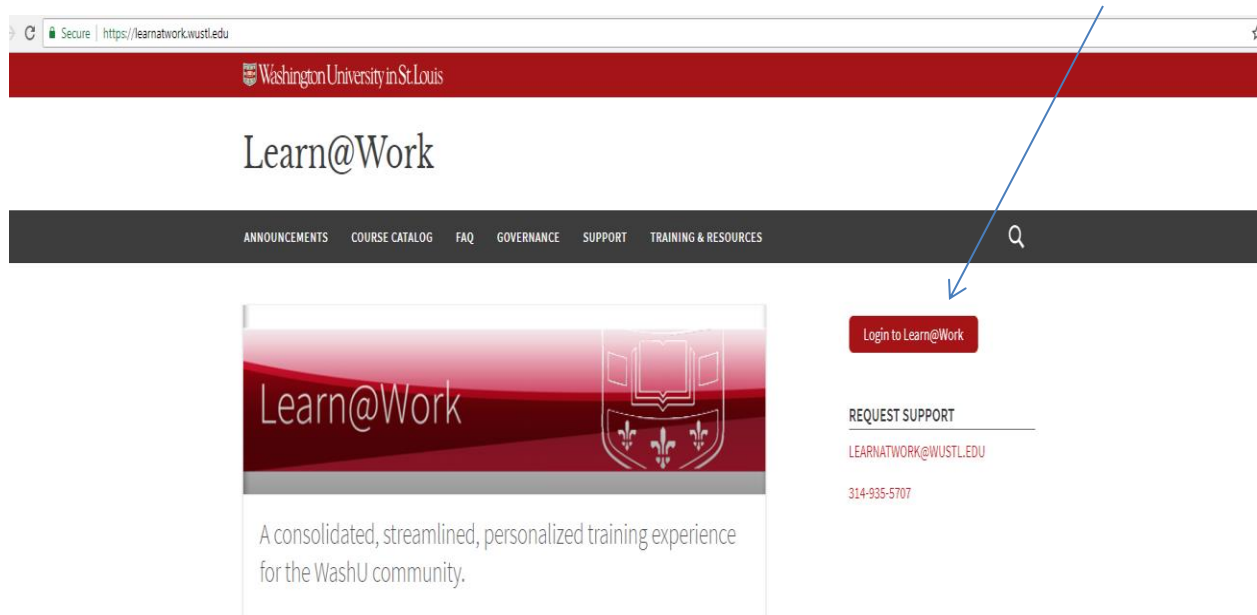


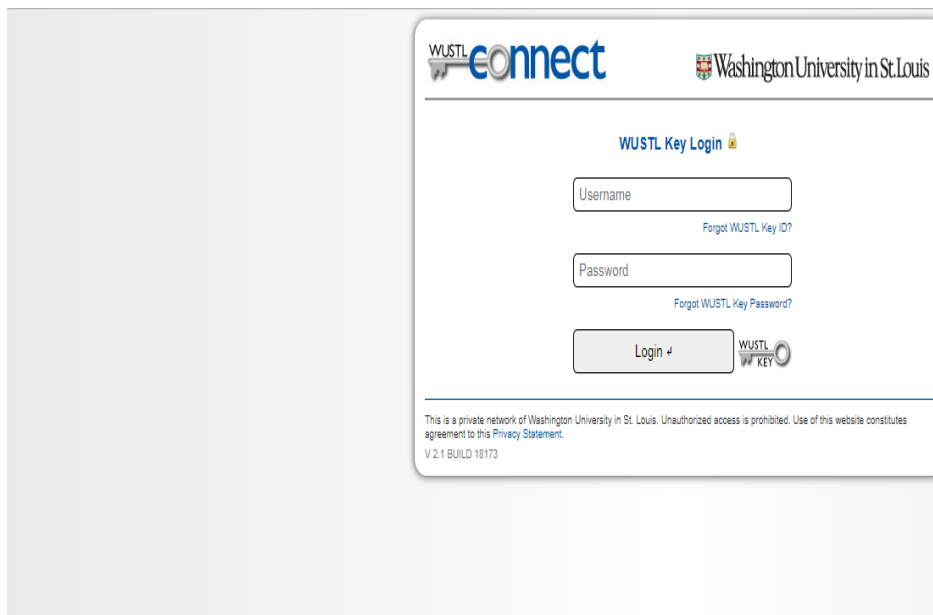
Learn@Work guidelines for HIPAA training for monitors.

<https://learnatwork.wustl.edu/>

1. Go to the learnatwork website listed above. Click on the login button learn@work.



2. Login to learnatwork using your WUSTL Key.



3. Once logged in scroll down the Browse categories on the right and select HIPAA-Health Information Privacy and Security.

The screenshot shows a web browser window with the URL https://wustlsabcloud.com/Saba/Web_spf/SPCTNT456Site/app/dashboard:spf-url=local%2Fhome. The page content includes a navigation bar with 'My Learning', 'Epic Training', and 'Browse' tabs. The 'Browse' tab is active, displaying a list of categories: ANEST - Anesthesiology, ArtSci - Arts & Sciences, AS - Accounting Services, CMP - Compliance Profile, DCM - Animal Subjects, DOM - Department of Medicine, EHS - Environmental Health and Safety, EM - Emergency Management, Featured Category, FPP - Faculty Practice Plan, **HIPAA - Health Information Privacy and Security**, HR - Human Resources, HRPO - Human Subjects Education, Learn@Work Resources, and NEURO - Neurology. A blue arrow points to the 'HIPAA - Health Information Privacy and Security' category. The 'Epic Training' tab contains instructions to click a button (with the Epic logo) to access required learning, contact the Epic1 Training Team at epic.programtraining@bic.org, and click [here](#) for a transcript. A 'New Course' message states: 'You do not have sufficient privileges to create the simplified course.'

4. Launch the course titled HIPAA Training for Research Monitors.

The screenshot displays a course catalog interface. On the left, there are navigation options: 'BROWSE', 'BACK', 'HIPAA - HEALTH INFORMATIO...', 'Generate URL', 'Clear All', 'CATEGORY' (with a sub-item 'HIPAA - Health Information Privacy and Security (4)'), 'OWNERS' (listing 'HIPAA Privacy Office (3)', 'Kathy Spudich (1)', and 'Christine Schorb (1)'), and 'TAGS' (listing 'palak183@gamil.com (1)'). The main content area is titled 'HIPAA - Health Information Privacy and Security' and includes contact information for the HIPAA Privacy Office. It shows '4 Results found' with a 'Sort by' dropdown set to 'Relevance' and 'Results per page' set to '25'. The results are:

- HIPAA - On-line Refresher**: Version: 01, Course (1 class), 0 USD, 5 stars, LAUNCH button.
- HIPAA - Appropriate Use of Clinical Systems**: Version: 01, Course (1 class), 0 USD, 5 stars, LAUNCH button.
- HIPAA 101**: Version: 01, Course (1 class), 0 USD, 5 stars, PRINT CERTIFICATE button.
- HIPAA - HIPAA Training for Research Monitors**: Version: 2018, Course (1 class), 0 USD, 5 stars, LAUNCH button. A blue arrow points to this button.

1. Once you have completed the course please notify your CRC that the training was completed and the date of completion.
2. Your CRC will then request an EpicCare Link Account for you. Once that account has been created your CRC will provide you with the link and your log-in information.
3. Your CRC will release the study participant records in EpicCare when you are onsite for your monitoring visit. Once you are onsite you should be able to login to EpicCare and view the participants records.