

Step 1: Visit <https://informatics.wustl.edu/mdclone/> and select "Request help or service"

To request access to MDClone you do not need a project title or idea at time of registering. You must enter your details, upload your HIPAA training certificate, agree to the DUA, and review the training materials.

If you need to pause your submission to view the videos at a later time select: "Save & Return Later" to get a return code and link to resume your survey.

You can also find the training videos on the MDClone platform or the I2 MDClone website: <https://informatics.wustl.edu/mdclone-training-materials/>

General Information

[Returning?](#)

AAA
+ -

Welcome to the central request form for services offered by the Office of Health Information and Data Science (OHIDS).

To request our services, please begin by completing the survey below. After submitting this page, you will be directed to complete subsequent forms based on the services you have requested.

Please indicate all the services you wish to request. Please refer to the Institute for Informatics Website for further descriptions of the services we provide.
* must provide value

<input type="checkbox"/> Data Request
<input type="checkbox"/> REDCap Support
<input type="checkbox"/> Biostatistics or BERD Support
<input type="checkbox"/> Special Project Request (ex. Cognitive Computing, Epic tools)
<input checked="" type="checkbox"/> I2 Self-Service Data Tools (ex. MDClone / Synthetic data)
<input type="checkbox"/> Request for Initial Joint Governance Review
<input type="checkbox"/> Other

I2 Self-Service tools (some of our tools may require training and authorization to use).

<input checked="" type="checkbox"/> MDClone

Submit

Save & Return Later

Powered by REDCap

Self Data Tools

☰ Survey Queue

AAA



Please complete the survey below.

Thank you!

You have requested access to a self-service tool offered by the Institute for Informatics. Prior to being granted access you will need to complete the following items:

First Name:

Jane

* must provide value

Last Name:

Doe

* must provide value

WUSTL Key ID

jdoe

Note: This should include a combination of your first and last name, it should not be all numbers.

* must provide value

Project name:

TBD - onboarding request

* must provide value

Description of project:

TBD - or describe query

* must provide value

Contact Phone:

0000000

* must provide value

#####

Email Address:

jdoe@wustl.edu

* must provide value

@WUSTL or @BJC emails only

Please select user domain:

* must provide value

WUSM

BJC

reset

Department:

* must provide value

i2

HIPAA 101 Training

Have you completed the HIPAA 101 Training?

Yes

No

Retrieve a copy of your HIPAA training certificate: [HIPAA 101 Certificate](#)

Please upload a copy of your HIPAA 101 training certificate:

[HIPAA101_Certificate.pdf \(0.22 MB\)](#)

[Upload new version](#) or [Remove file](#)

Institute for Informatics Data Systems Access Form

Complete the Institute for Informatics Data Systems Access form below:

- 1) The term "Confidential Information" includes, but is not limited to, patient information (whether medical or non-medical in nature), "protected health information" as that term is defined by the HIPAA Privacy Regulations ("PHI"), employee information and records, personal access codes, business information (including financial, business, operational and strategic information, documents, data, charts, plans, or any other confidential information or trade secrets as defined by applicable state or federal law), the policies and procedures of Washington University/BJC HealthCare and intellectual property rights regarding Washington University/BJC HealthCare and its affiliates, or their affiliates or third parties from which such Confidential Information is provided to Washington University/BJC.

I AGREE

[Agree to terms 1-11 of the DUA]



As a potential user, I have read, understood and agreed to the above Electronic Information Access Confidentiality Agreement.

* must provide value

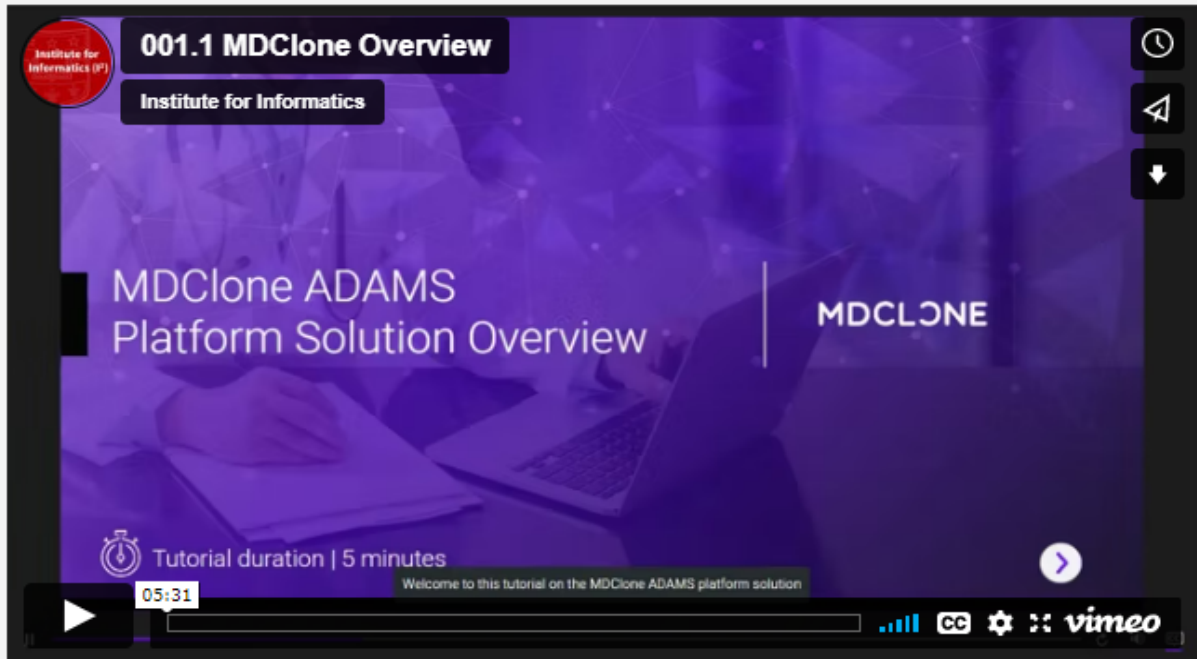
I AGREE

Form version: 2.1, Last Revision Date: May 12, 2016

MDCClone Training Videos

Watch the MDCClone training videos below and complete the questions afterwards:

MDCClone Training Video #1 - Overview



[Review training videos 1-14]



I certify that I have watched the training videos

* must provide value

True

False

reset

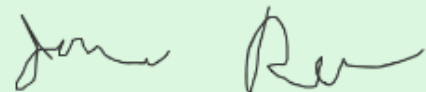
Type Your Initials

* must provide value

JD

Signature:

* must provide value



[signature_2022-09-27_1220.png \(0.01 MB\)](#)

[Remove signature](#)

Submit

Save & Return Later

Close survey



You may now close the survey.

Thank you for taking the survey.

Have a nice day!

Survey Queue

Get link to my survey queue

Listed below is your survey queue, which lists any other surveys that you have not yet completed. To begin the next survey, click the 'Begin survey' button next to the title.

Status	Survey Title
✓ Completed	Self Data Tools

Your survey responses were saved!

You have chosen to stop the survey for now and return at a later time to complete it. To return to this survey, you will need both the *survey link* and your *return code*. See the instructions below.

1.) Return Code

A return code is ***required*** in order to continue the survey where you left off. Please write down the value listed below.

Return Code

* The return code will NOT be included in the email below.

2.) Survey link for returning

You may bookmark this page to return to the survey, OR you can have the survey link emailed to you by providing your email address below. For security purposes, **the return code will NOT be included in the email**. If you do not receive the email soon afterward, please check your Junk Email folder.

* Your email address will not be associated with or stored with your survey responses.

Or if you wish, you may continue with this survey again now.

'Return Code' needed to return

Copy or write down the Return Code below. Without it, you will not be able to return and continue this survey. Once you have the code, click *Close* and follow the other instructions on this page.

Return Code:

Close

If you save the survey for later, please retain this code.

Step 2:

After your account is created, your account details will be shared with you via email from the help desk email (i2help@wustl.edu) account or someone in Informatics Core Services.

You can now access the MDClone platform, please bookmark this link:
<https://syntheticdata.wustl.edu/mdclone/>

You can access the MDClone platform while on the WashU network on campus. When accessing the platform off campus you must use a VPN.

VPN setup instructions: <https://it.wustl.edu/items/connect/>

Important Links: [MDClone Workshops by Becker Medical Library](#)

Book an appointment for MDClone support up to 30 days in advance using our [MDClone Consultation Scheduling Page](#).

Step 3 (if requested): CITI Good Clinical Practices training (for select faculty lab members)

You will be notified if additional CITI training is required for you, please see the steps below to complete these steps.

In the [WashU One portal](#) please search for “CITI” and launch the task: “Human Subjects Education”

- i. You should be automatically logged into the WashU course, if not, select WashU as your institution through: Add Affiliation.
- ii. Once logged in select: View Courses -> Add a Course
- iii. Q1: Which training(s) do you need to complete? -> Good Clinical Practice training (required every three years)
- iv. Q3: Select the Good Clinical Practice course that you would like to complete. **GCP –Social and Behavioral Research Best Practices for Clinical Research**



Once you receive this certificate, please email a copy to i2help@wustl.edu and your faculty mentor.