

Wooster Campus Staff Council
April 12, 2017 Meeting Minutes

Present: Jean Haight, Martha Bollinger, Beth Rigsby, Mike Franks, Kimberly Sayers, Travis Morris, & Jen Schrock

Absent: Kayla Arnold, Penny Nemitz, Cassie Sewell, Cathy Herms, Gwen Zimmerly, Whitney Briggs, Maria Hernandez, Kelsey Rine, Carolyn Heydon, & Jenn Fry

Meeting was called to order at 9:04am by Martha Bollinger.

Treasurer's Report: Total expenditures were \$6,018.38 for the apparel order. Total income was \$1,049.71 from the sale of apparel and flash drives. Ending balance was \$1,599.76. It was noted how quickly the apparel has sold so far, and because we ordered so much apparel the Director's Office has said they can provide us more money if needed for our activities. Motion to approve by Kimberly Sayers, seconded by Jen Schrock, motion passed.

Secretary's Minutes: Motion to approve by Travis Morris, seconded by Mike Franks, motion passed.

Committee Reports:

Administrative:

- Jenn Fry is working on the WCSC Pamphlet/flyer.
- Martha attended the new employee lunch to talk about staff council.

Communications:

- First quarter recap has been sent out. Have received good feedback from people on campus.
- Spotlight on staff for January-April has been sent out. Again several good comments were received from people around campus.
- Kayla & Mike have updated the website and have a new url.

Development:

- Apparel is in! April can no longer sell the shirts for us. Currently looking into alternative options.
- Food Trucks- Jen is working on scheduling them for once a month in May, June, & July.
- Wooster Campus Gives Back- Paul from Secrest Arboretum said he would like 10-20 people per shift, 2 hour shifts from 8-10, 10-12, and 1-3. Working on setting up 3 different dates throughout the summer and fall. Then the committee will set up a sign up genius.
- Learn at Lunch- Cassie has ordered the materials, then we will set a date. Jean is looking into when to schedule La Blast.

ATI, HR, South Centers, & USDA:

- ATI's new director started on April 1.

On Going Business

- Kelsey Rine sent a note to staff council indicating that she has accepted a position elsewhere. Need to look for a replacement.

- Director's Meeting
 - We have been invited to share in the Director's Bi-monthly newsletters.
 - Rhonda showed interest in the idea of having a job shadow with research vs service related employees. Need to flesh the idea out more.
 - Discussed issues regarding access and atmosphere of the ATI gym with Rhonda. There will be a new employee taking over this summer and maybe other changes coming as well.

Motion to adjourn by Mike Franks, seconded by Jean Haught, motion passed.
Next meeting is May 10th at 9am at ATI.