

Wooster Campus Staff Council
January 11, 2017 Meeting Minutes

Present: Kayla Arnold, Martha Bollinger, Whitney Briggs, Mike Franks, Jennifer Fry, Jean Haight, Cathy Herms, Maria Hernandez, Travis Morris, Penny Nemitz, Beth Rigsby, Kelsey Rine, Jennifer Schrock, Cassie Sewell, & Gwen Zimmerly

Not Present: Carolyn Heydon, & Kimberly Sayers

Meeting called to order at 9:05am by Martha Bollinger.

Treasurer's Report: expenditure from Fun Fest, from Beaver Whole Meats, was posted in the last month. The ending balance was \$7220.38. Motion to approve by Jennifer Fry, seconded by Cassie Sewell. All Approved.

Secretary Minutes: One change was noted. Motion to approve by Mike Franks, seconded by Whitney Briggs. All approved.

Committees

- **Administrative:** All the treasurer's reports, agendas, and minutes are loaded to Buckeye Box.
- **Communications:** Continuing to send recaps of events and flyers for upcoming events. Website needs major improvements to be made this year.
- **Development:** There have been more problems with approvals for the apparel order.
- **ATI, HR, South Centers & USDA:** ATI's new director will begin on April 1, 2017. HR is starting a new system using all electronic forms for new hires.

On Going Business

- Meetings will be the second Wednesday of each month and the location will alternate between OARDC & ATI.
- The Audit committee met with Lisa Simpson this morning to approve the Treasurer's Reports from last year.
- Discussed finishing up the Wooster Campus Staff Council pamphlet and flyer for new hires and the quarterly luncheons.
- Recapped the Salvation Army bell ringing. Big thank you to all volunteers. We received positive feedback from those who helped.
- Annual meeting will be Jan 18, 2017 from 9-10:30 in Fisher with Chris McCormack presenting on the Hawks Nest Golf Course.
 - We will take our committee picture after the meeting.
 - Then meet at 11:30 at the Pine Tree Barn for lunch with current, retiring, and new members.
- Chili cook off will be Feb 22 from 11:30-1. Offering the leftover burgers and veggie burgers to anyone wanting to use them in there chili entries. Whatever is left over after the cook off will be donated.
- Goals for 2017
 - Update website. Anyone with the ability to help Mike with the web design would be greatly appreciated.

- Resume Spotlight on Staff monthly drawings.
- Food Trucks- Umami Bites & Zydeco were requested.
- Lunch n Learns-idea from ATI-participants will provide their own lunches.
- Wooster Campus Gives Back- Wooster Hospital flower beds or Secret Arboretum.
- Scary movie night-show scary movies on projector in the Arboretum.
- Food drive in November/December
- Director's Request
 - Should OARDC and ATIs award dinners be combined or stand alone? Directors asking for feedback from WCSC on how to approach or consider this option.
 - Outstanding U vs instant postcard? Martha will bring up at CFAES SAC meeting on 2/12.

Motion to adjourn by Mike, seconded by Cassie.

Next meeting on February 8, 2017 at 9am at ATI.