

Wooster Campus Staff Council Meeting Minutes

June 14, 2017

Present: Jean Haught, Penny Nemitz, Cassie Sewell, Martha Bollinger, Beth Rigsby, Maria Hernandez, Jennifer Fry, Travis Morris, & Jennifer Schrock

Absent: Kayla Arnold, Cathy Herms, Bryan Dodrill, Whitney Briggs, Carolyn Heydon, and Kimberly Sayers

Meeting was called to order at 9am by Martha Bollinger.

Treasurer's Report: Total expenditures were \$0 and total income was \$328.64 from apparel sales. Motion to approve by Jean Haught, seconded by Cassie Sewell, motion carried.

Secretary's Minutes: Motion to approve by Jen Fry, seconded by Jean Haught, motion carried.

Committee Reports:

Administrative:

- Jen Fry has talked with Brandon Lawwill from the ATI Dairy about filling Kelsey Rine's position on the council.
- Jen Fry is working on the WCSC pamphlet and flyer.
- Martha will follow up with Rhonda Billman to determine which department will be displayed at the fair this year.
- July Staff Appreciation- Planning on having ice cream again on July 26. Martha is waiting for a reply from Jingle Brothers. Discussed the possibility of buying the ice cream and popsicles ourselves to distribute if Jingle Brothers is unavailable this year. Also discussed purchasing ice cream for the branch locations.

Communications:

- Next event recap will be sent out in July for the 3rd quarter.
- Spotlight on Staff- Waiting to get more names.
- Website- should post pamphlet/flyer on website once completed.

Development:

- Apparel- More ball caps have been ordered, but not sure when they will arrive. Jean Haught will begin selling the apparel for staff council on July 1. Jean will have open hours Monday-Thursday 1-3pm or by appointment. Or there will be order forms made for people to fill out and leave for Jean. HR will still be the backup for selling the apparel. Discussed having a display of our apparel over at ATI.
 - Staff Council members have been approached to order items for different departments. Martha will be speaking to Rhonda Billman about what our role should be in this matter.
- Food Trucks- Next ones will be here June 20th from 11:30-1:30 in front of the ATI housing office.
- Outreach Project- Secrest Arboretum- An email looking for volunteers has been sent out. Dates are June 28th 8-12 and October 25 8-12.
- Learn at Lunch-tabled for the summer.

ATI, HR, South Centers, & USDA:

- **South Centers-** Had a great strawberry crop this year and are getting ready for blueberries now.
- **ATI-** Interviews are being held to fill the equine professor position. The SAC is closed until a new manager is hired. The student orientations will begin at Fisher Auditorium this year. The food and clothing pantry is still open throughout the summer.

New Business:

- CFAES Staff Advisory Council will be giving staff members a rechargeable battery packs this year. Martha has asked the WCSC members to distribute them to their departments once they are ready.
- The CFAES Staff Advisory Council will be having its meeting on Wooster Campus on July 13 at Miller Pavilion from 10am-2pm. They have invited WCSC members to attend. Martha will be sending more information as it gets closer.

Motion to adjourn by Jen Schrock, seconded by Penny Nemitz, motion carried.

Next meeting will be July 12 at 9am at the OARDC.