

Wooster Campus Staff Council Meeting Minutes

October 11, 2017

Present: Kayla Arnold, Jean Haught, Penny Nemitz, Martha Bollinger, Beth Rigsby, Bryan Dodril, Whitney Briggs, Maria Hernandez, Mike Franks, Robin Frazier, Travis Morris, Jennifer Schrock

Absent: Cathy Herms, Cassie Sewell, Brandon Lawwil, Carolyn Heydon, and Kimberly Sayers

Meeting was called to order at 9:05am by Martha Bollinger.

Treasurer Report: August report motion to approve by Jen Schrock seconded by Whitney Briggs, motion carried. September report- We have received our \$5000 annual budget from the director's office. Motion to approve by Travis, seconded by Penny, motion carried.

Secretary Minutes: Motion to approve by Jean, seconded by Mike, motion carried.

Committee Reports:

Administrative:

- Welcome Robin Frazier from ATI filling Jen Fry's position.
- November 3 is the USAC retreat, and everyone on the council is invited to attend.
- Martha has the WCSC pamphlet and flyer.
- The following appointments were proposed for expiring WCSC positions:
 - District 1- IT, Library- Mike Franks (2nd term)
 - District 5- HCS- Roberta Franks
 - OARDC At-Large: Kayla Arnold
 - OARDC At-Large: Offered 1st to Mike Jeffers, 2nd to Jack Savage (awaiting advisor's approval)
- Martha made a motion to approve the new appointments, Jean seconded, motion carried.
- Reviewed current nominations for 2018 officers:
 - Chair-Penny Nemitz, Chair-Elect Kayla Arnold, Treasurer- Jean Haught, Secretary- Jen Schrock.
 - Will vote on officers during the December meeting.
- Penny Nemitz has agreed to fill the 1-year unexpired term on the CFAES Staff Advisory Council as WCSC representative.

Communications:

- Published spotlight on Staff for July & August.
- Event "push-outs" will be sent in October or November.
- The website is being updated regularly.

Development:

- Looking into dates for the Salvation Army bell ringing.
- Working on the order form for apparel orders.
- Hurricane Harvey donations collection and delivery is completed.
- Learn at Lunch-tabled.

- Discussed ideas for next year having some type of Halloween trick or treat, Day or the Dead celebration, All Saints Day, Pumpkin carving event for campus.

ATI, HR, South Centers, & USDA:

- ATI- Fall break is the end of this week!
- HR- Hit the Road with the buckeyes has started. If anyone is looking for a team, contact Bryan. United Way Fundraiser kick off is October 26 with several activities including a corn hole tournament.

New Business:

- Discussed potential changes to be made to the Wooster Campus Staff Council's by-laws.

Motion to adjourn by Jen, seconded by Kayla, motion carried.