



# THE OHIO STATE UNIVERSITY

## COLLEGE OF FOOD, AGRICULTURAL, AND ENVIRONMENTAL SCIENCES

### CFAES Wooster Staff Council Monthly Meeting Minutes Tuesday, October 17, 2023 – 9:00AM – Virtual Monthly Meeting

**Call to Order.** WCSC Chair Bill Koshar called the Meeting to Order at 9:02AM. Bill thanked all Committee members in attendance for their presence at the Monthly Meeting.

**Members in attendance:**

Acosta, Nuris	Harper, Loren	Semilia, Jeanne
Aylsworth, Betty	Koshar, Bill	Snyder, Paul
Bauder, Heather	Kyser, Kelly	Welsh, Jordan
Ferencak, Suzanne	Parker, Erin	

August's Report. Erin Parker shared with the Committee the August Treasurer's Report. Erin and Bill Koshar shared Fun Fest expense information. Erin reported that she will work with Andy Michel to have Terry Snoddy replenish the WCSC fund. Betty Aylsworth made a Motion to approve the Treasurer's Report and Paul Snyder seconded the Motion.

September Meeting Minutes. The Minutes were discussed with emphasis on a review of all events held to date 2023. Group discussion was held on how events can be modified, improved, etc. and there being no further discussion or changes, Erin Parker made a Motion to approve, and Suzanne Ferencak seconded the Motion.

#### Upcoming Events

Andy would like another campus wide event. Bill was thinking about:

Chili Lunch with presentation.

Looking to have Celebrity Servers: Kris Boone, Dave Dietrich, Steve Lyon, and Andy Michel.

October 27<sup>th</sup>- Staff Council and Entomology Graduate Student Association-Fall Festival (5-8pm). Erin Parker led discussion on this event. Much group discussion was held about WCSC folks helping, pumpkin collection, wash off, and storage.

#### New Business

V.T.O Program. Jeanne Semilia will shared with the group the possibility of V.T.O. (Volunteer Time Off) and Gleaning Opportunities. This was discussed in length. Bill Koshar shared that since the Committee reports to Andy Michel, he gave Andy a "heads up" about this meeting topic. After much discussion, Jeanne offered to contact The University Staff Advisory Committee to get their thoughts on this topic. (Erin and Bill met with Andy. He thought that would be a good idea to see if any other Committee had insight into this.)

Health and Wellness. Betty Aylsworth and Erin Parker: Four Dubs. Betty and Erin shared with the group the possibility of some type of a program: Wooster Weekly Wellness Walk – Wooster Wednesday Wellness Walk. Much discussion was held length 20 to 30 minutes, venues: open to enclosed or outside weather permitting. Swag? Maybe for the first one have some type of a kick-off with Andy. Maps were discussed and Erin did find campus maps that were used by Jane Douglas for her Wellness Walks. (Erin and Bill met with Andy. He liked this idea and encouraged the WCSC to move on it as quickly as possible. He also mentioned with the winter weather, maybe holding off until February. That way the momentum would not be broken due to weather. Bill was tasked, at Andy's direction, to check with OSU Police for advice on how to hand an outside Campus walk. Chad Stanton did respond to Bill and before he can respond, he needs very clear details – date, route, time, etc. Bill did share with Andy.)

Food Trucks on Campus. Discussion on having Food Trucks on Campus next late Spring into early Autumn. Maybe on Fridays for lunch. (Erin and Bill met with Andy. He liked this idea and Bill was tasked with getting input from Kelly Kyser and Debbie Shaffer on the ins and outs. Bill has received very good, in-depth responses and he did share with Andy.)

## **New Business continued**

Extension Recruitment. Consider sending an invitation to OSUE staff below seeking volunteer for Wooster Campus Staff Council.

- Frank Becker, Educator, Agriculture & Natural Resources, [becker.587@osu.edu](mailto:becker.587@osu.edu)
- Leah Fedorchak, Office Associate, Fiscal, [fedorchak.5@osu.edu](mailto:fedorchak.5@osu.edu)
- Melinda Hill, Area Leader; and Educator, Family and Consumer Sciences, [Hill.14@osu.edu](mailto:Hill.14@osu.edu) , Diane Johnson
- Program Assistant, 4-H Youth Development, [johnson.9505@osu.edu](mailto:johnson.9505@osu.edu)
- Noah Klenovich, Office Assistant, [klenovich.4@osu.edu](mailto:klenovich.4@osu.edu)
- Laurie Sidle, Program Assistant, 4-H Youth Development & Family and Consumer Sciences, [sidle.31@osu.edu](mailto:sidle.31@osu.edu)
- Shelby Tedrow, Program Assistant, Agriculture and Natural Resources and 4-H Youth Development, [tedrow.28@osu.edu](mailto:tedrow.28@osu.edu)

Response from Melinda Hill: I mentioned it and we talked about it during staff conference this morning. With a fairly new staff, it's hard to add one more thing to the learning curve. While I really appreciate the effort to involve Extension at this level, I'm afraid that at this time we will have to say right now is not the best time for us. Thank you again for reaching out! Melinda

Bill reviewed with each individual if they had any questions/comments-no questions/comments from anyone. Nuris Acosta made a Motioned to adjourn the Meeting and Jeanne Semilia seconded the Motion. Meeting adjourned.

*"The mission of Wooster Staff Council is to enhance the working environment of the Wooster Campus community by facilitating communication between staff and administration, and by promoting opportunities for staff advancement and recognition."*

WCSC Subcommittees:

### **Staff Appreciation**

This committee is primarily responsible for notifying new staff members about the council, promoting recognition of Staff achievements, creating professional development opportunities for Staff, and organizing events relating to staff appreciation.

### **Communications**

This committee is primarily responsible for providing information to Staff on available programs and services provided by the Wooster Campus Staff Council. The committee will draft communications from the Wooster Campus Staff Council, take photos at events, update the website and marketing materials, and research Staff needs, and desires as needed. The committee is also responsible for the monthly Spotlight on Staff releases and event recaps.

### **Special Events**

This committee is primarily responsible for the planning of special events. The group will be responsible for narrowing down potential dates and locations as needed, ensuring that all sign up slots are filled, and reporting planning information during meetings.

### **Staff Wellness and Volunteering**

This committee is primarily responsible for organizing Wooster Campus Gives Back planning. This group will also work to disseminate events relating to health and wellness on campus.