

WORKFORCE PREPARATION DAY
Youth Center, Wednesday, July 29, 2020
Nate Arnett, Assistant Superintendent

GENERAL GUIDELINES

Age of Participants:

- All participants must be 4-H age

Participation Guidelines:

- Participants must have completed the *Am I Ready for Work*, the *Get in the Act* project book OR have participated in a 4-H related workforce preparation program (camp counselors, CARTEENS, junior fair board, leadership projects, and others as approved by the Assistant Superintendent).
- Individuals may register independently to participate; **there is no limit to the number of individuals that participate from each county.**
- Winners in any class are not eligible to participate in the same class the following year.
- Registration 11:00 am - 12:15 pm. Participants will register and sign up for an interview time with the display following in the order of registration.

Type of Evaluation:

- Participants will prepare a digital display, discuss their display with the judges and complete a mock interview.
- Participants will be judged based on their knowledge, skill, and understanding related to the project as conveyed in their digital display presentation and discussion (20%), the quality of their display (20%), and mock interview performance (60%).
- Digital Display Presentation - Each participant should create a digital display presentation using presentation applications such as PowerPoint, Prezi, Keynote, etc. The digital display presentation should help the participant illustrate his/her 4-H workforce preparation experiences and accomplishments. The display should convey to fair-goers and judges what the participant learned or gained from being in this 4-H project or program and how the experience will benefit the participant in the future. Details related to the digital display presentation include:
 - A timed oral presentation supported by technology of up to 5 minutes.
 - A laptop that operates on a Microsoft Windows based program will be provided. It will include a recent edition of PowerPoint. You may bring your own laptop/tablet, which is encouraged if you have utilized other software programs. Members should bring a USB flash drive to use on the provided equipment and should have knowledge of how to install the flash drive.
 - No sound/audio or Wi-Fi connection will be available. Members may access content on the internet if they provide their own mobile access point on their own device.
 - Members using technology that experience computer glitches may, with permission of the judge, call upon outside assistance for technical help. Members are expected to be able to perform routine set-up and use of the equipment. When members using technology experience an equipment failure or glitch that cannot be resolved in a reasonable time (a few minutes), the judge may elect to move to the next presentation. The member will be given time to work out the technical problem and then re-schedule the display presentation with the judge's helper. If the member experiences a second failure, the display presentation will be ended and evaluated accordingly.
 - Other props may be used in addition to the digital display (i.e., project book, journal, etc.).
 - Judges may ask questions throughout the presentation and at its conclusion. Time to respond to questions will not go against the 5 minute limit.
- Mock Interview - Each participant will be interviewed based on their selection of one of the following positions:
 - Day Camp Counselor working with 5-8 year-old children
 - Summer Internship at an Extension Office
 - Part-time position at a retail store (clothing, household goods, jewelry)
 - Part-time position at a local grocery store
- The judge will evaluate participant on the following basis (see sample score sheet):
 - Overall appearance and performance
 - Communication skills (eye contact, clear speaking, good posture, etc.)
 - Quality and appropriateness of responses (knowledge, persuasiveness, and confidence)

Participant to bring:

- Completed registration form (due July 14, 2020) mailed to: Attn: Nate Arnett, Adventure Central, 2222 James H. McGee Blvd., Dayton, OH, 45417. Fax 937-268-8428 email arnett.67@osu.edu
- Digital display presentation on USB or own their own device (see above for more detail).
- Clothing appropriate for a job interview.
- A written resume or list of previous jobs (babysitting, lawn mowing, etc.) for the mock job interview.

CLASSES

J-1 JUNIOR	(Age 13 or younger as of January 1, 2020)
J-2 INTERMEDIATE	(Age 14-15 as of January 1, 2020)
J-3 SENIOR	(Age 16 or older as of January 1, 2020)

AWARDS

1. Each participant will receive a participation award sponsored by The Ohio State Fair.
2. "Outstanding of the Day" ribbons, sponsored by The Ohio State Fair will be awarded to the top 20% of each class.
3. A clock trophy and \$250 award will be presented to the selected winner in each class.
4. Awards will be announced at 4:30 p.m.

SAMPLE SCORE SHEET

Exhibitor Number _____

Class _____

**State Fair
4-H Workforce Preparation Day**

Name _____ Age _____ County _____
(as of Jan. 1, current yr)

Address _____ Phone (____) _____
Street Town Zip

How many people who paid admission came with you today? _____

<i>Please check the appropriate box:</i>	<i>Excellent</i>	<i>Very Good</i>	<i>Good</i>	<i>Average</i>	<i>Needs Improved</i>
Digital Display					
Knowledge, skill and understanding related to the project conveyed in the display and discussion (20%)					
Quality of display showing project accomplishments (20%)					
Interview					
Interview performance (30%) <i>Appearance / grooming</i> <i>Good posture and eye contact</i> <i>Spoke loudly and clearly</i> <i>Self-confidence</i> <i>Ability to sell himself / herself</i>					
Interview content (30%) <i>Self introduction</i> <i>Resume</i> <i>Gave appropriate answers to questions</i> <i>Skills and experience are fit for position</i> <i>Was prepared (asked questions, understood position)</i>					

Comments: