

**THE OHIO STATE UNIVERSITY
WOOSTER CAMPUS SAFETY COMMITTEE
OARDC, ATI, and Research Stations
Minutes of January 18, 2017 Meeting**

PRESENT: Jeff Strouse, Jim Hacker, Mike Kauffman, Scott Wolfe, David Drake, Lee Wilson, Roger Hamilton, Chip Styer, Seth Walker, Deana Hudgins, Mark Schleppe, Ryan Brooks, Nathan Firestone, Jim Buxton, Betsy Anderson, Cheri Nemes, Andy Michel

The meeting was called to order by Roger Hamilton, Chair.

POINTS OF DISCUSSION

1. Discussion of the minutes from November 16, 2016. Added Officer Chad's last name. Chip moved to approve minutes, Mike seconded. Minutes approved and will be added to website by secretary.
2. Old Business
 - a. Occupational Medicine Meeting updates: Per an email from Teresa Bush, they have no way to search the database for who is due for pesticide testing. Roger will send out a list to departments to find out who is in the pesticide program so that Columbus can search these individuals.
 - b. Review and Update Safety Committee Charter: Seth's official title changed to "Public Safety Manager." Vote was called to approve the charter as revised and updated. Vote was unanimously in favor of approving the updated charter. New charter will be added to updated website when ready.
 - c. OSU Work Alone Safety Program document: Dr. Benfield wants this document to be discussed at Administrative Cabinet prior to being sent out. Seth will initiate distribution of this document from his office when appropriate.
 - d. Wooster Campus version of OSU accident report form: No updates
 - e. Gerlaugh Hall motion detector activated lighting: No updates
 - f. Safety Committee website update: It was discussed that Dave no longer maintains the website for WCSC. It was felt that it could be the duties of the secretary. Scott agreed to help with the conversion and update of the WCSC website to new branding and to integrate the website into the main OARDC website.
 - g. Faculty representative alternate: No updates
 - h. Other old business: No new business
3. New Business
 - a. Updates: Safety, Police and Fire: Kevin Brown is now full time officer. All officer positions are now filled.

Columbus is starting a 5-year water testing program. Seth has been charged to create the program to test Wooster and other branches. Housing (apartments, dorms, etc.) are the top priority. Drinking water in buildings is higher priority than lab water. Some lab water will get tested. Tests will be sent out so that all testing is independent.

- b. New business from committee members: Cheri brought up the concern that there are brown recluse spiders at Snyder farm. Per Dave, they are located in one, unheated building. That building was treated by exterminator once already. Dave will check on status of the spiders and see if further treatments are needed. It was discussed that these are becoming more common in more areas of Ohio. They cannot survive freezing temperatures.

Cheri also brought up that Williams has “disinfectant” spray in the bathrooms that people are using as air freshener. Dave said that this product should never be used in that manner and is meant for disinfecting only and should not be left in bathrooms. Roger will discuss with custodial supervisor, as the custodial staff are most likely leaving the disinfectant in the bathrooms. If air fresheners are desired in a bathroom, that is up to the department to purchase.

Lee brought up that the University Lab Safety Committee is working to create an Award system for promoting safety on campus. There would be both group and individual awards with the group awards potentially having a monetary award.

Worker Protection Standard will affect all greenhouse workers and workers will need training. EHS training on the website is rolling out and Seth will check date for that.

- c. Live ‘N Learn: A lab worker cut their finger cutting vegetables and then passed out, hitting their head on a filing cabinet. EHS has required a SOP for cutting vegetables in that lab now so that accidents may hopefully be avoided. Small, routine tasks (such as cutting vegetables) can still result in injury and may require SOP so that they are done consistently and safely.

The next meeting is scheduled for March 15, 2017 at 8:30 am in the Fisher Conference Room.

Motion to adjourn the meeting was made by Mark Schleppe and Jim Hacker seconded.

Respectfully submitted,
Scott Wolfe, Secretary