

**The Schiermeier Olentangy River Wetland Research Park (ORWRP)  
Heffner Wetland Research and Education Building  
Reservation Policy and Request Form for Research Activities**

Research activity requests must be made at least **60 days prior** to intended date of research activity. You are strongly encouraged to seek approval prior to submission of grant proposals requiring use of the facility. Please contact ORWRP staff at [water@osu.edu](mailto:water@osu.edu) for a current fee schedule.

#### USE CONDITIONS

Approved research participants must coordinate with the ORWRP staff at least **ONE WEEK** prior to the first scheduled use of facilities. A schedule of subsequent research activities and a brief summary of the research project for the ORWRP's webpage, including pictures if applicable, must be provided to ORWRP staff at that time; ORWRP staff should be contacted at least **24 hours** prior to changes in scheduled research activities, when possible. Appropriate information relative to the use of the facilities will be provided during user's initial visit. Users are responsible for all damages to ORWRP research equipment during the user's occupation. *Violation of any of the guidelines provided will result in the forfeiture of any uses of the facility by the using group.*

Facilities available for research use include (Figure 1):

- Heffner Building
  - Analytical lab (Room 104)
- Olentangy River
  - Access to about 0.9km reach of Olentangy River (non-wadeable) between two low-head dams and access to 0.2km reach of Olentangy River (wadeable) below one of the low-head dams. Manual boat launch is available in the larger reach; however, the location does not have a formal boat launch for motorized boat access.
- Tributary stream to Olentangy River
  - Small stream with shrub and grass riparian area. Begins at outflow of experimental wetlands and travels to the Olentangy River. Receives inputs from bioreserve pond and oxbow wetland.
- Bioreserve Pond
  - Small pond surrounded by grassy vegetation that is connected to a tributary of the Olentangy River
- Constructed, experimental wetlands
  - Two, 1-ha experimental wetlands with elevated boardwalks for observation and sampling.
- Oxbow wetland (I.e., Billabong)
  - Experimental wetland, no formal structures
- Mesocosm compound
  - 80, 100-gallon Rubbermaid Tubs for controlled experiments using either well or river water
- Other unique habitats on-site include:
  - Bottomland hardwood forest, stormwater wetland, Odum Pond (ephemeral)

ORWRP staff will coordinate use of facilities between researchers and courses. We will take all precautions to prevent conflict and/or interference between research, education, and outreach activities.

**The Schiermeier Olentangy River Wetland Research Park (ORWRP)  
Heffner Wetland Research Education Building  
Research Request Form/Application**

Primary Investigator (PI): \_\_\_\_\_

University Affiliation/Department: \_\_\_\_\_

PI Email Address: \_\_\_\_\_ PI Phone Number: \_\_\_\_\_

Funding Source/Sponsor (including total amount of funding and proportion allocated for research conducted at the ORWRP, if applicable):

Names and Contact Information for all individuals conducting project-related research activities:

Research/ Proposal Title:

Project summary (brief project background and concise description of specific research objectives).

Please indicate which facilities you would like to request for use. Include a brief description of how requested facilities will be used, based on the objectives of the proposed research.

Research timeline and schedule, including exact dates, if possible, that ORWRP facilities will be used:

Please briefly describe any equipment you will deploy, including flagging or other markers, at the ORWRP. Include intended duration of deployments, exact location of equipment (e.g., GPS coordinates, if possible), and when equipment or markers will be removed. Unless otherwise approved, all field markers must be removed at the conclusion of the project. Also, please describe who will be responsible for maintaining and removing field equipment.

Please attach a copy of any necessary permits or committee approvals for field collection and/or lab activities that you will conduct at the ORWRP (e.g., IACUC, IRB approval, ODW scientific collection permit, etc.).

Please also attach a copy of the research proposal.

I (We) have read the facility use guidelines and accept the responsibility for this property while I (we) am (are) using it. I (We) further indemnify, save, and hold harmless The Ohio State University, their officers, agents, and employees, from and against all loss, liability, damages, cost, and expense, including but not limited to reasonable attorney's fees, for injury, death, loss, or damage of whatever nature to any person or property resulting from tortuous acts or omissions by the user in connection with the use of the premises. If any action or proceeding is instituted against The Ohio State University by any reason of any such claim or event, the user shall resist and defend such action or proceeding at the user's sole cost and expense or cause it to be resisted and defended by an insurer.

For the user:

ORWRP Staff use only:

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Print Name and Title

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Date Application Received

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Authorized Signature and Date

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Approver Name and Date

Please contact the Schiermeier Olentangy River Wetland Research Park Office at (614) 292-9774 or by email at [water@osu.edu](mailto:water@osu.edu) with questions.

Return this application to: [water@osu.edu](mailto:water@osu.edu)

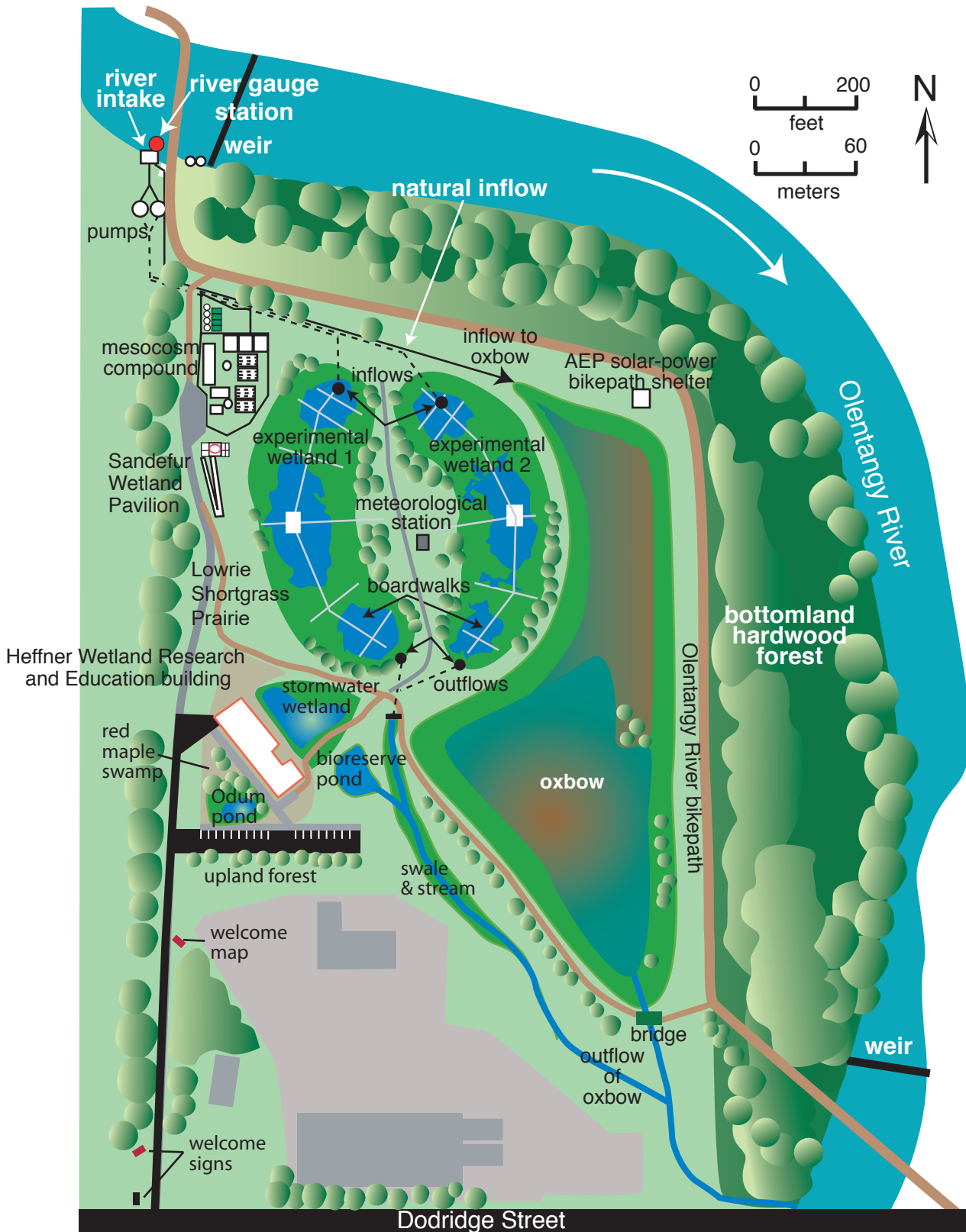


Figure 1. Site map of Schiermeier Olentangy River Wetland Research Park.