

Online 4-H Volunteer Training Instructions

Thank you for your interest in trying the online 4-H Volunteer Training Modules. It is our hope that this option will provide an easy to use, alternate opportunity for volunteers to complete training.

Please plan 90-120 minutes. The time needed will vary by person.

Current 4-H Volunteers in Clermont County who have completed at least 2 years of previous, continuous service (2016 and 2017) are able to do this.

Instructions:

- Log in to your FAMILY account on 4H Online (4honline.com) using **Firefox**.
Firefox is the only browser that will work for online trainings.
- Choose Ohio as the state.
- Please re-enroll yourself as a volunteer and update information prior to completing the trainings.** Your status will show as "Pending".
- Select "Continue to Family" (orange button).

OHIO 4-H

Ohio 4-H Youth Development

Logout

Logged in as Uhlenbrock

Change Password

WELCOME TO OHIO 4-H

Attention Club Advisors

If you have been granted access to view and/or manager your club information, the "Club Leader Login" option will be listed below. Contact your county [Extension Office](#) to request your **Club Password**.

[My Meetings](#)

[Announcements & Newsletters](#)

Continue to Family

- You will see a list of all family members who are members or volunteers.
- Find your name and select “Edit”.

Logged in as Uhlenbrock [Home](#) | [My Member List](#)

Member List

Please take a moment to review your family information and make any necessary changes by clicking on [Edit Family](#).

The volunteers and 4-H members in your family/household are listed below. To begin enrolling, click on [Edit](#) and complete the requested informational pages by clicking [Continue](#) at the bottom of each page.

Uhlenbrock Family [Edit Family](#)
 1664 Beechshire Dr
 Cincinnati, OH 45255-3168
 513-658-3173
brandy_uhlenbrock@yahoo.com
 Clark, 2652 Clermont County Manager County [\[contact info\]](#)

Add A New Family Member
 select a member type...
[Add Member](#)

Member/Volunteer List						
	Name	Role	Membership ID	Enrollment Status	Last Active Year	Edit
1)	Brandy Uhlenbrock	Adult	1673197	Pending	2016-2017	Edit
✓ Volunteer Screening Approved (2015-2016): No Restrictions Event Registrations 10/01/2016-09/30/2017 Event Registrations 10/01/2017-09/30/2018						
...	38011)	10/19/2017: 2017 Older Youth Empowerment In-Service	Approved			View / Print
...	38008)	11/02/2017: 2017 Camping In-service	Incomplete			Edit
2)	Luke Uhlenbrock	Youth	1203700	Inactive	2016-2017	Edit
Quality Assurance Quality Assurance Expires: 04/04/2018 Event Registrations 10/01/2015-09/30/2016						

- Select “Trainings”.
- Click “Sign Up for a Training”.

OHIO 4-H Ohio 4-H Youth Development [Logout](#)

Logged in as Uhlenbrock: Brandy [Home](#) | [My Member List](#)

Enrollment Member Settings **Trainings**

Personal Information Additional Information Health Form Participation

Adult Personal Information

Profile Information Required Fields

Email: joe@4honline.com

Pref:

First Name:

Middle Name:

Last Name:

Suff:

Preferred Name:

Job Title:

Mailing Address:

Mailing Address 2:

City:

State:

Zip Code: 12345

Birth Date: mm/dd/yyyy

Gender:

Primary Phone: 555-555-1234

Correspondence Preference:

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Logged in as Uhlenbrock: Brandy [Home](#) | [My Member List](#)

Enrollment Member Settings **Trainings**

Your Trainings Completed or In Progress

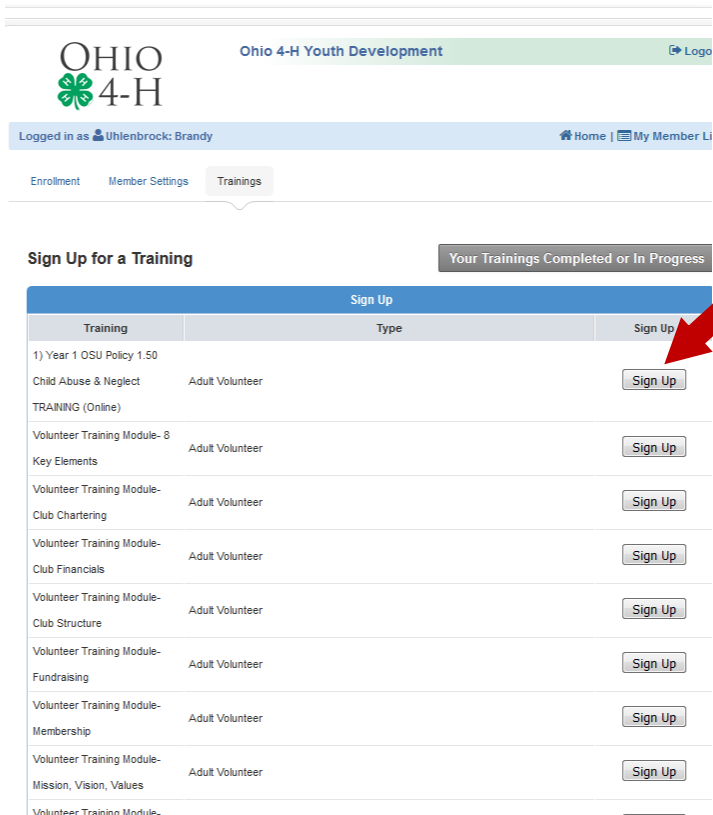
[Sign Up for a Training](#)

Training	Type	Status	Edit / View
2) OSU Policy 1.50 Child Abuse & Neglect QUIZ (Online)	Adult Volunteer	Incomplete	Edit / View

Learn Grow Courses

Organization		Course		
Type	Status	Certificate	Completion	Expiration

- Click “Sign Up” beside the trainings you would like to complete.
- Choose “Edit/View” to begin each module.



OHIO 4-H Ohio 4-H Youth Development Logo

Logged in as Uhlenbrock, Brandy Home | My Member Li

Enrollment Member Settings Trainings

Sign Up for a Training Your Trainings Completed or In Progress

Training	Type	Sign Up
1) Year 1 OSU Policy 1.50 Child Abuse & Neglect TRAINING (Online)	Adult Volunteer	Sign Up
Volunteer Training Module- 8 Key Elements	Adult Volunteer	Sign Up
Volunteer Training Module- Club Chartering	Adult Volunteer	Sign Up
Volunteer Training Module- Club Financials	Adult Volunteer	Sign Up
Volunteer Training Module- Club Structure	Adult Volunteer	Sign Up
Volunteer Training Module- Fundraising	Adult Volunteer	Sign Up
Volunteer Training Module- Membership	Adult Volunteer	Sign Up
Volunteer Training Module- Mission, Vision, Values	Adult Volunteer	Sign Up
Volunteer Training Module-		

To meet requirements you must complete three modules by February 22

1. Year 1 OSU Policy 1.50 Child Abuse and Neglect Training
2. OSU Policy 1.50 Child Abuse and Neglect Quiz
3. Any Additional module of your choice:
 - 8 Key Elements
 - Club Financials
 - Club Structure
 - Mission, Vision, Values
 - Membership

You may complete them all in one sitting or do them at three different times, but it doesn't work well to pause in the middle of a module. You must receive a passing score on each quiz to receive credit. Trainings may be repeated if needed.

Please note: At least one volunteer for each club must still attend an in person training to obtain a club packet.

Every volunteer must complete ONE approved training each year to remain active . This training meets that requirement.