

## CLERMONT COUNTY 4-H HONOR CLUB

### DUE: October 11, to the Clermont County Extension Office

**What is a 4-H Honor Club?** The Honor Club program is not a competition between 4-H clubs, but a standard of excellence for all clubs to achieve. Document club activities from October 1, 2018, through September 30, 2019. **There are 14 requirements that are mandatory, which are marked with a clover 🍀. Additionally, clubs must meet 14 of the 32 requirements that are not mandatory.** Honor club applications and supporting documentation are due to the Clermont County Extension Office by **Friday, October 11**. Honor Clubs will be recognized at the 4-H Volunteer Appreciation Banquet on November 15.

#### Completing the Record Sheet:

- Only clubs that complete this record sheet and return it to the Extension Office by October 11, 2019, will be eligible to receive the honor club award. No late honor club applications will be considered.
- Document your 4-H club activities from October 1, 2018, through September 30, 2019.
- Mark all appropriate activities and provide the requested information. If supplemental information and officer books are not provided, the application will not be accepted.
- The 4-H club president and advisor must sign the completed form. Both signatures verify participation in activities indicated.

Club Name: \_\_\_\_\_ # of Years as a Club: \_\_\_\_\_

Advisor's Name: \_\_\_\_\_ Phone Number: \_\_\_\_\_


Email: \_\_\_\_\_

Club Organization	Met Requirement
🍀 Club has a membership of 5 or more members from 3 different families and 1 or more adult advisors	Yes or No
Club enrolled 3 new members (who have never been in 4-H before) <i>List Names:</i>	Yes or No
Club recruited 1 new volunteer (who has never been a 4-H volunteer before) <i>List Name(s):</i>	Yes or No
🍀 All club enrollments enter in 4-HOnline and submitted to the Extension Office by March 15 <sup>th</sup>	Yes or No
Yearly club calendar developed and distributed to club members <i>Must submit a copy of Yearly Club Calendar if different from the one submitted at the beginning of the year to the Extension Office</i>	Yes or No
🍀 Club filed Yearly Financial Summary by March 15 <sup>th</sup>	Yes or No
🍀 Club filed 990-N (e-postcard) by May 15 <sup>th</sup> with the IRS ( <b>Freebie! OSUE filed for all clubs this year</b> )	Yes or No
🍀 Club completed Club Charter Checklist and Club Summary Form	Yes or No
Club Meetings	Met Requirement
🍀 Conducted at least 8 club meetings	Yes or No
🍀 Secretary minutes and Treasurer's report presented at every meeting <i>Must submit Secretary minutes &amp; Treasurer reports</i>	Yes or No



Elected club officers presided over all club business and activities	Yes or No
✿ Club officers and advisors worked together in planning meetings, activities and events	Yes or No
Pledge of Allegiance and 4-H Pledge recited at every club meeting with flags presented	Yes or No
✿ Decisions were made within the club by members using Parliamentary Procedures	Yes or No
✿ Members participated in "hands-on learning" activities at club meetings <i>Attach a short description of each activity</i>	Yes or No
Hosted a club meeting focusing on leadership or camping opportunities	Yes or No
Hosted a club meeting focusing on project selection and project requirements	Yes or No
Health and/or Safety topics presented at club meetings <i>List Presentations:</i>	Yes or No
Recreation and/or Social Activity presented at club meetings <i>List Activities:</i>	Yes or No
Educational program conducted by volunteer, member or guest <i>List Activities:</i>	Yes or No
All members presented a demonstration, illustrated talk or skit at a club meeting <i>List Topic and Presenter:</i>	Yes or No
<b>Club Activities</b>	<b>Met Requirement</b>
Club conducted a promotional/recruitment program (i.e.: school visits, community parade, festivals, etc.) <i>List program(s):</i>	Yes or No
✿ Club conducted at least one community service project <i>List community service project(s):</i>	Yes or No
Club hosted an educational event, tour, field trip, club skill-a-thon, etc. <i>List Educational Event(s):</i>	Yes or No
Club news reporter submitted a minimum of 2 articles to be printed in the local newspaper <i>Must submit copies of news reports, published news articles and/or club scrapbook</i>	Yes or No
✿ Club conducted a meeting in which they honored and celebrated the accomplishments of each member	Yes or No
Club had a joint meeting with 1 or more 4-H clubs in the county, district or state	Yes or No
Club officers received training to prepare them for their leadership role	Yes or No
<b>County Activities</b>	<b>Met Requirement</b>
Project Completion: 90% or more of club members completed all registered 4-H projects	Yes or No
All club members who registered for a general project, attended project judging, for at least one project	Yes or No
✿ Club worked one shift in the 4-H Outpost at the Clermont County Fair (5 to 6 members, volunteers or parents over the age of 12) <i>List individuals:</i>	Yes or No
Club set up a display for the Fall or Spring Paper Clover Campaign at Tractor Supply Company	Yes or No
Club participated in the photo contest to celebrate National 4-H Week in October	Yes or No
Club member(s) attended Clermont/Hamilton County 4-H Camp at 4-H Camp Graham	Yes or No
Club volunteer(s) attended the 2018 4-H Volunteer Appreciation Banquet	Yes or No
Club member(s) participated in the Bake-It Contest, STEM Challenge, Cloverbud Show & Tell, Communications Contest, or Fruit/Veggie Car Derby during fair	Yes or No
✿ Club designed a club flower container or decorated a barn area at the Clermont County Fair	Yes or No
One or more club members served as a Camp Counselor or Junior Fair Board Member	Yes or No

Club member(s) completed a County Achievement Award Application or 4-H Committee Camp/Trip Scholarship Application	Yes or No
Club donated to the Peanut Butter and Jelly Drive	Yes or No

State, National and International 4-H Activities	Met Requirement
Club member(s) and/or volunteer(s) participated in the Ohio 4-H Conference	Yes or No
Club member(s) represented Clermont County at the Ohio State Fair	Yes or No
Club member(s) participated in a state 4-H Camp or Washington Focus Trip	Yes or No
Club member(s) served on a state board (Teen Leadership Council, Teen Fashion Board or 4-H Event Youth Assistant)	Yes or No
Club member(s) completed an Ohio 4-H Achievement Record or 4-H Scholarship Application	Yes or No
Club member(s) participated as a 4-H International Exchange Student or Host Family	Yes or No
Summary	
<b>MET ALL REQUIRED CRITERIA (marked by  )</b>	<b>Yes or No</b>
<b>TOTAL NUMBER OF ADDITIONAL CRITERIA MET</b>	

**Return Completed Honor Club Application by Friday, October 11, 2019:** OSU Extension, Clermont County, P.O. Box 670, Owensville, Ohio 45160 or email to [royalty.9@osu.edu](mailto:royalty.9@osu.edu)

### Statement of Honor Club Excellence

We are proud of our 4-H Club's excellence in "Making the Best Better" for our members, volunteers, families and the community. We are submitting an Honor Club application for recognition of our club's tremendous efforts in supporting the 4-H motto, spreading the spirit of 4-H and celebrating our club's goals and successes. We believe our application and supporting documentation is an accurate reflection of our 4-H club's involvement in the Clermont County 4-H Program and merits recognition as an Honor Club.

Signature of Club Advisor \_\_\_\_\_ Date \_\_\_\_\_

Signature of Club President \_\_\_\_\_ Date \_\_\_\_\_

**Check the Supporting Documentation that you are submitting October 12<sup>th</sup>, with the application:**

- Club constitution and by-laws (if changed from what is on file in the Extension Office)
- Club year program/calendar (if different from the one submitted at the beginning of the year)
- Up-to-date Secretary's Officer Book
- Up-to-date Treasurer's Officer Book
- Copies of newspaper reports/Published newspaper articles and/or Club Scrapbook

CFAES provides research and related educational programs to clientele on a nondiscriminatory basis. For more information: <http://go.osu.edu/cfaesdiversity>. 4-H Youth Development educational programs provided with the support of the Clermont County Commissioners: Ed Humphrey, Bob Proud and David Uible.

For Office Use Only:

Requirements Verified: \_\_\_\_\_

Certificate Printed: \_\_\_\_\_