



THE UNIVERSITY OF
CHICAGO

08/28/2018

To: Members of the University Community Who Submit to the SBS IRB Office

From: University Research Administration, Dean of the Division of the Social Sciences,
and the IRB

Exceptions to SBS Human Subjects Research Training Requirements Will No Longer Be Granted

Date Effective: January 1, 2019

The University of Chicago is committed to excellence in research ethics and quality. In an effort to ensure our human subjects research education practices are in alignment with these commitments as well as sponsor requirements, agreements, peer institutions, and the rest of the University's IRBs, exceptions to human subjects training requirements will no longer be allowed for individuals submitting to the SBS IRB Office. Previously, exceptions were granted on a case-by-case basis. Starting on January 1, 2019, documentation of appropriate training will be required for all Principal Investigators (PIs), as well as any University of Chicago personnel considered engaged in human subjects research activities (including exempt research).

What satisfies training requirements?

Click [here](#) to learn more about the CITI course or NIH course that can be used to satisfy the general education requirement. Training taken previously through another institution can also satisfy the SBS IRB's training requirement as long as that training included similar modules to ours. For questions about whether your previous training satisfies the requirements, please send a description of the training and a copy of your completion certificate to sbs-irb@uchicago.edu. Please note that the SBS IRB education policy does not require research personnel to re-certify at intervals or take refresher courses at this time. Sponsors, cooperative agreements, data holders, and other IRBs, however, may impose additional requirements (including refreshers, specific courses, etc.). It is the researcher's responsibility to comply with any requirements beyond the basic training course.