



Recognized Student Organizations (RSOs): Rental Rates (8/2022)

Reynolds Club & Bartlett Hall Room Rates

Spaces	Room Fee
Bartlett Arts Rehearsal Space (BARS)	\$0.00
Bartlett Lounge	\$0.00
FXK Theater	\$0.00
Hallowed Grounds*	\$0.00
Hutchinson Commons	\$0.00
Hutchinson Courtyard	\$0.00
Marketplace Table	\$0.00
McCormick-Tribune Lounge	\$0.00
Reynolds Club Marketplace	\$0.00
South Lounge	\$0.00
<i>*Hutch Commons and Hallowed Grounds do not include cost to shut down retail operation</i>	

Ida Noyes Hall Room Rates

Event Space	Room Fee
Cloister Club (caterer prep space included)	\$0.00
Courtyard	\$0.00
Dance Room	\$0.00
East Lounge	\$0.00
Library & Lounge (caterer prep space included)	\$0.00
Max Palevsky Cinema	\$0.00
Room 117 Conference Room	\$0.00
Talbot Foyer (Main Lobby)	\$0.00
Third Floor Theater (caterer prep space included)	\$0.00
West Lounge	\$0.00

Audio/Visual Equipment

A/V Equipment In-House Inventory	Price
Dance Floor (Reynolds Club)	\$55.00
LCD Projector	\$60.00



LCD Projector (Ida Noyes - Cloister Club)	\$200.00
LCD Projector (Ida Noyes – Max Palevsky Cinema)	\$325.00
Lighting System (Max Palevsky Cinema)	\$0.00
Mic - Handheld Wired	\$10.00
Mic - Wireless Lav/Hand	\$60.00
Outside Rentals	Cost + 5%
Paper/Flip Chart & Markers	\$40.00
Screen (6' or 8')	\$0.00
Sound Sys.-Standard – with (3) wired mics, maximum	\$65.00
Sound System – Portable Bluetooth	\$40.00
Sound System w/ 1 Wired Mic (Ida Noyes - Cloister Club)	\$150.00
TV (Reynolds Club)	\$25.00
Audio Visual Staffing	Price Per Hour (Cannot be Prorated)
A/V Technician (Cloister Club)	\$325 (5 Hours and Under)/\$650 (5-10 Hours)
FXK Theater	\$17.00

Building Service Fees

Staffing	Price per Hour (Cannot be Prorated)
Building Manager	\$25.00/hour
Custodian/Functional Housekeeper	\$47.00/hour

Mandel Hall Rental Fees

	Cost
Rehearsal (Up to 6 Hours of Use)	\$150.00
Event (Up to 6 Hours of Use)	\$550.00
Unscheduled Hours (with Manager approval)	\$50.00/hr
<i>Room charges include any desired seating configuration and lighting</i>	

RSO A/V Equipment Fees – Mandel Hall

	Cost
Concert Equipment: <ul style="list-style-type: none"> Up to 8 sound shell panels Up to 3 choir risers Up to 8 crowd barricades 	\$50.00
Basic Sound System	\$55.00



<ul style="list-style-type: none"> Includes mixer, speakers, all necessary cables, and 2 microphones 	
Conference Sound System <ul style="list-style-type: none"> Basic Sound System + up to 4 microphones 	\$65.00
Concert Sound System <ul style="list-style-type: none"> Basic Sound System + over 8 microphones + stage monitors 	\$260.00
Digital Audio Recording <ul style="list-style-type: none"> Uploaded on online drive 	\$30.00
Dance Floor (Marley)	\$100.00
HD DLP Video Projector <ul style="list-style-type: none"> Includes HDMI connection Front or Rear Projection Available 	\$105.00

Mandel Hall Staffing Fees (per hour, cannot be prorated)

	Cost
Mandel Hall Technician (2 Hour Min.)	\$23.00/hr
Custodial (4 Hour Min.)	\$47.00/hr

Rates to Use Mandel Hall for Video & Photography

	Cost
Monday – Thursday; 10am-4pm	No Charge
Monday – Thursday; 4pm-9pm	\$23.00/hr
Friday – Saturday; 9am-2pm	\$23.00/hr
Friday – Saturday; 2pm-9pm	\$420.00 + \$23.00.hr
Sunday; 10am-4pm	\$420.00 + \$23.00.hr
Sunday; 4pm-9pm	\$23.00/hr