

**Application for  
Curricular Practical Training – Independent Study (CPT-  
IS) (Graduate Students Only)**

Graduate students in GSAS who meet the USCIS eligibility criteria (see below) may apply for independent study (IS) academic credit for the purposes of F-1 curricular practical training (CPT).

**Important Note:** It is the student's responsibility to know the rules governing taking the CPT-IS. You are also responsible for knowing the procedures. This information is attached.

**USCIS eligibility criteria:** In order to be eligible for CPT-IS, you must have already completed one academic year (September to May) of course work full-time at Penn but have not completed your degree requirements. (Note: A student beginning his/her program in January would be able to register for CPT-IS after a second term of full time study.) If you have any questions regarding the CPT immigration status requirement, please meet with an advisor at ISSS.

**Submit this completed form, with your proposal and offer letter, to your CPT supervisor and Graduate Group Chair.**

Name: \_\_\_\_\_

Date: \_\_\_\_\_ (mm/dd/yyyy)

Term Degree Expected: \_\_\_\_\_ (ie: Spring 2020)

Penn ID: \_\_\_\_\_

Email: \_\_\_\_\_

Program Name: \_\_\_\_\_

Master's

PhD

Faculty Advisor Name: \_\_\_\_\_

Student Signature: \_\_\_\_\_ (By signing this, I agree that I have read and understand the GSAS policies and ISSS policies of CPT-IS. All information and documentation is accurate.)

**CPT term to be registered in:**     Fall            Spring            Summer            Year: 20\_\_\_\_\_

(only one term per form)

**Program Approvals**

CPT-IS Supervisor Name: \_\_\_\_\_ Date: \_\_\_\_\_

Supervisor's signature: \_\_\_\_\_ Email: \_\_\_\_\_

Graduate Chair/Program Director's signature \_\_\_\_\_ Date: \_\_\_\_\_

Submit this completed form with signatures above and your proposal and offer letter, to Graduate Arts and Sciences, 3401 Walnut Street, Suite 322A. After this form has been signed by the Associate Dean you will be registered for CPT-IS (EAS 897 Masters or EAS 898 PhD). You will receive email notification once completed, and you may then request the CPT through ISSS.

Graduate Division approval section

Associate Dean Approval: \_\_\_\_\_ Date: \_\_\_\_\_

ISSS email complete