

UNIVERSITY OF CALIFORNIA

Santa Cruz Volunteer Program



Administrative Policies

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Thank you for volunteering with the University of California, Santa Cruz. Volunteers help programs such as the Arboretum & Botanic Garden, Seymour Marine Science Center, and UCSC Alumni Association reach more people. Thanks for helping the people in your community!

This information is in addition to the materials you have been given during and after the volunteer appointment process. If you have any questions, please contact the volunteer coordinator.

Volunteering at UCSC

UCSC volunteers are appointed one year at a time. All volunteers must complete the application, enrollment, and program training requirements in order to be appointed.

You should receive training to explain UCSC policies and procedures. You must follow UCSC policies and procedures with special attention to nondiscrimination, harassment and matters of law and UCSC policy.

Individual programs may have additional policies and training requirements. If you have questions about UCSC policy or training, ask your volunteer coordinator.



UCSC Offers Appointed Volunteers:

- * General Liability Insurance
- * Representation in legal matters for things you do while acting in your appointed volunteer role

More information on insurance is available on the [UCSC Risk website](#).



UC Anti-Discrimination Policy

UCSC is committed to making sure that all of its programs benefit the public. Programs are available to everyone without regard to any protected characteristic, including but not limited to race, gender, national origin, religion, or sexual orientation. Volunteers are required to follow the UCSC Anti-Discrimination policy. [Click for the full Anti - Discrimination statement for UCSC program practices.](#)



Child Abuse and Neglect Reporting Act (CANRA)

While you are acting in your appointed volunteer role, if you see or suspect child abuse or neglect, you must report it to your volunteer coordinator or a UCSC employee who is a Mandated Reporter. Mandated Reporters must report child abuse or neglect per the local practice. See the [UCSC Child Abuse and Neglect Reporting website](#) for full information about full reporting requirements

Sexual Violence and Sexual Harassment Policy

As a UCSC volunteer, please be aware of our Sexual Violence and Sexual Harassment Policy. The University of California is committed to creating and maintaining a community where all individuals who participate in its programs and activities can work and learn together in an atmosphere free of sexual violence, sexual harassment, exploitation, or intimidation. Please review the University of California SVSH Policy for the definitions of Sexual Violence and Sexual Harassment and for information on reporting options and resources.

As a volunteer, if you are ever a victim of sexual assault, sexual harassment, dating violence, domestic violence, stalking or any other conduct prohibited by the SVSH Policy, please report it to your volunteer coordinator and/or the Title IX Office. Please see the UCSC Title IX website for more information on how to get help, as well as links to confidential resources.

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It is the policy of the University of California (UC) and the UCSC not to engage in discrimination against or harassment of any person in any of its programs or activities

(Complete Anti-discrimination policy statement can be found at <https://policy.ucop.edu/doc/1001004/Anti-Discrimination>). Inquiries regarding UCSC's Anti-Discrimination policies may be directed to UCSC, Affirmative Action Compliance & Title IX Officer, University of California, Santa Cruz, 1156 High Street, Santa Cruz, CA 95060, (831) 459-2462.