Research Experience Fellowship (REF) Information Session

UCI **Undergraduate Research Opportunities Program**

Scan QR code for REF webpage

SUBMISSION DEADLINE: FRIDAY, NOVEMBER 8, 2024 @ 11:59 PM

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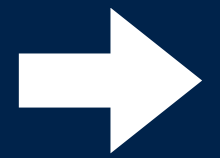
We strongly recommend that you watch our recorded "Research Experience Fellowship Information Session" before using the links in these slides.

Research Experience Fellowship (REF) Information Session

UCI Undergraduate Research Opportunities Program

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Access the Recording Here

The mouse icon, found throughout these slides, indicates clickable links to relevant resources.
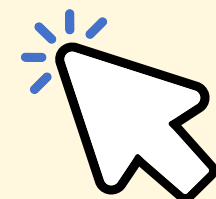
What is the Research Experience Fellowship?

The Fall Research Experience Fellowship (REF) is an opportunity for UCI undergraduates engaged in research projects or creative activities, mentored by UCI faculty, to receive recognition and potential funding as a UROP Fellow.

Funding is limited and intended for **reimbursement of project-related expenses** within the 2024-25 academic school year.

Why Apply to REF?
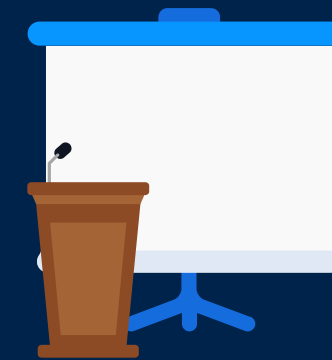
Become a

UROP Fellow!

Recognition
Earn the UROP Fellow title for the quality of your research

Potential Funding
Gain reimbursement for project related costs

Showcase Your Project
Develop your public speaking at the Undergraduate Research Symposium

Eligibility

- ✓ UCI undergraduate student through at least winter quarter 2025

- ✓ UCI Faculty Mentor guidance

- ✓ Good academic standing (2.0+ GPA)

- ✓ Submit a maximum of 1 individual project for funding and/or any number of group projects or non-funded individual projects

- ✓ Project must have specific aims

Awardees who are continuing students are required to present their research at the Undergraduate Research Symposium in the spring following receiving their award, but are not automatically registered.

Prepare Your Application

Documents You Need:

- **Proposal**
- **Personal Statement**
- **<u>Faculty Mentor Agreement Form</u>**

Note about the application system:

- "Save As Draft" so you can come back to the form at any time
  - Use this!
- "Submit Application" - no further changes are allowed, application is finalized

Submission Deadline

Friday, November 8, 2024 @ 11:59 pm

Tip: submit several hours early to avoid system overload on our website

What is a Proposal?

A proposal describes your project.

Scan QR code for Sample Proposals by School

Thesis, Purpose, Objective, & Approach	• Why is this project significant? • What are the project's goals?
Responsibility	• What is your role? ○ For group projects each group member's responsibilities must be discussed • How is your work independent from your mentor's?
Budget	• Itemized budget of expenses
Timeline	• What is your project timeline for the academic year?
References	• What resources will you use?

Students submitting a group project should all contribute to the proposal writing process and choose one student to submit the application.

Create a Project Timeline

Describe how you plan to allocate your time on this to successfully answer your research question each week of the project.
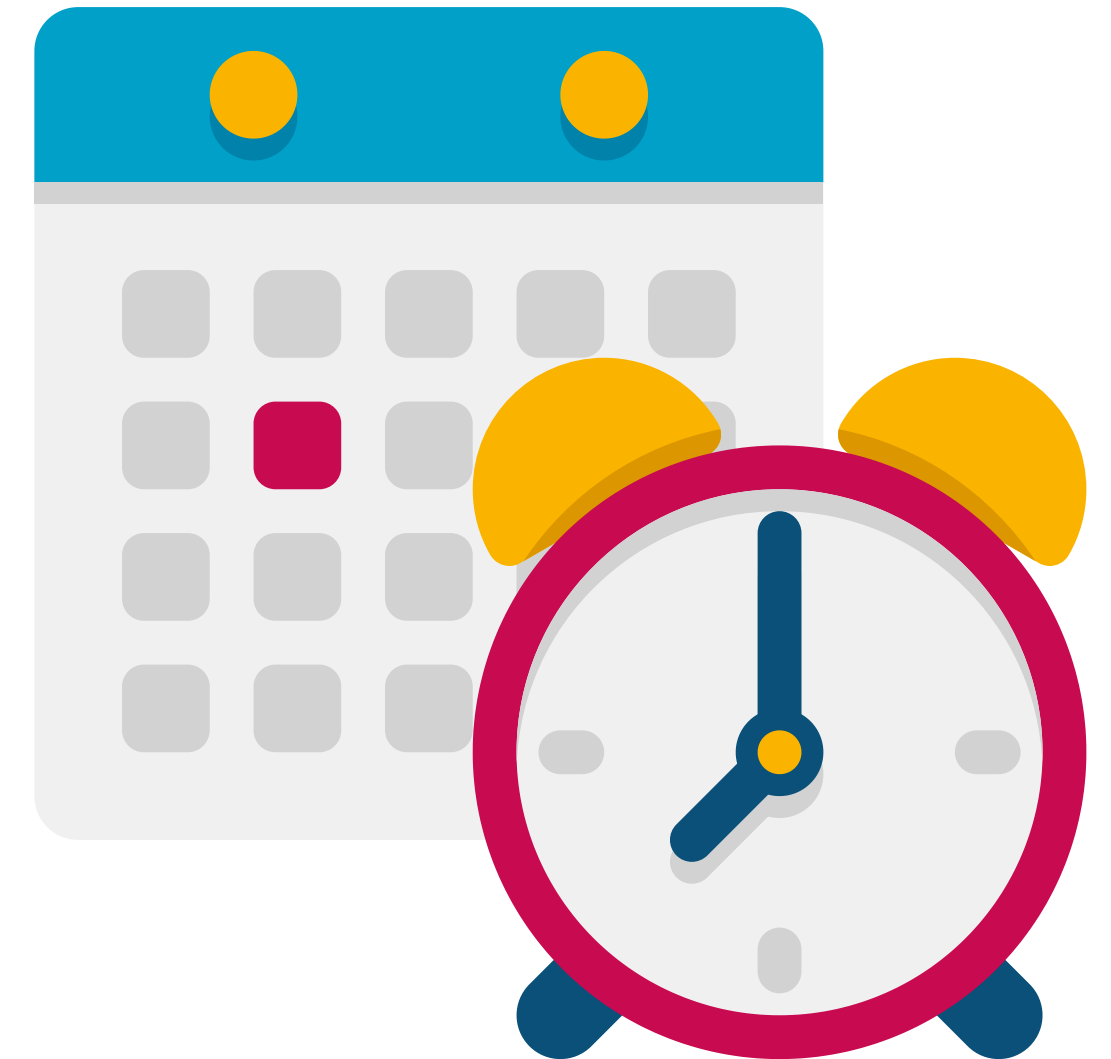
1

Create an outline of your specific research process with what needs to be completed

(i.e. data collection, analysis, trainings, meetings)

2

List goals to be met during each week to ensure that the project is progressing efficiently

Proposal Formatting

Typically 3-5 Pages

- **Can be longer or shorter**

Please refer to the 2024 REF Application Guide for formatting specifications

- **Pages 7-10**

Content/organization varies by field of study. Talk to your faculty mentor on how to organize your proposal.

What is a Personal Statement?

A personal statement describes your relationship to the project.

Motivation for Research	• Why do you want to pursue this research?
Benefits and Goals	• How will pursuing this project help you move toward your academic, career, and/or personal goals?
Research Background	• What is your research background, including what you may have accomplished so far in the field you are researching?
Personal Significance	• Why does this project matter to you?

Personal Statement Formatting

Typically 1-2 Pages
- **Can be longer or shorter**

Please refer to the 2024 REF Application Guide for formatting specifications
- **Pages 11-12**

Watch our Personal Statement Workshop in collaboration with the UCI Writing Center by scanning the QR code.

2024

Research Experience Fellowship (REF) Application Guide

Deadline: November 8, 2024 @ 11:59pm

UCI Undergraduate Research Opportunities Program

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Students submitting group projects should write **individual personal statements** and compile them into a **single document** for application submission.

Faculty Mentor Agreement Form

Formalizes mentorship role & states they will review your proposal

Meet with Faculty Mentor to review proposal

Faculty mentor completes "Faculty Mentor Agreement Form" electronically

Student submits the faculty mentor form, personal statement, and proposal together
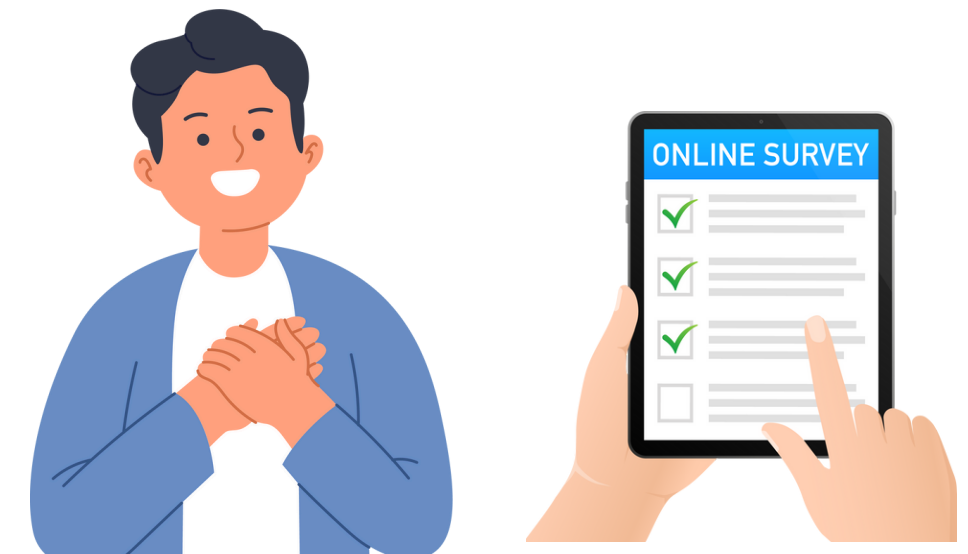
Conducting Ethical Research

Students must consult with their Faculty Mentor to determine if Institutional Review Board (IRB) or Institutional Animal Care and Use Committee (IACUC) approval is needed.

Animal Subject Research (IACUC)

Human Subject Research (IRB)

ONLINE SURVEY

Review <u>UROP's Research Protections Instructions</u> to determine if IRB or IACUC review is required, and if applicable, receive guidance on procedural details.

REF Timeline

Friday, November 8, 2024 @ 11:59 pm

Submit REF application

November - December 2024

Proposal reviewal by UROP faculty advisory board

Mid-December 2024

Awards will be announced

Fall 2024 - Summer 2025

Conduct your research!

Spring 2025

Register for and present at the Undergraduate Research Symposium

UROP Resources

UROP Writing Center

UROP Proposal Scoring Rubric

Sample Proposals

UROP Advising Appointments

Remember:

Deadline: Friday,
November 8, 2024
@ 11:59 pm

"Submit Application"
is FINAL

UROP is HERE
to help!