





Final report

Last Modified: 06/08/2016

1. What is your feeling toward training activities? I think they...

#	Answer	Bar	Response	%
1	Fall far short of expectations		0	0%
2	Fall short of expectations		2	18%
3	Equal expectations		5	45%
4	Exceed expectations		3	27%
5	Far exceed expectations		1	9%
	Total		11	

Statistic	Value
Min Value	2
Max Value	5
Mean	3.27
Variance	0.82
Standard Deviation	0.90
Total Responses	11

2. Have you participated in any of the training activities listed below:

#	Question	Yes	No	I'm not sure	Total Responses	Mean
1	Tabletop exercises (round table discussions)	11	0	0	11	1.00
2	Informational videos	9	2	0	11	1.18
3	Educational conferences	6	5	0	11	1.45
4	Web-based training activities	6	5	0	11	1.45
5	Interoffice competitions	2	8	0	10	1.80
6	Role plays	8	2	1	11	1.36
7	Other (please specify)	2	3	0	5	1.60

Other (please specify)
Virtual reality simulation
Live exercises
Live exercises

Statistic	Tabletop exercises (round table discussions)	Informational videos	Educational conferences	Web-based training activities	Interoffice competitions	Role plays	Other (please specify)
Min Value	1	1	1	1	1	1	1
Max Value	1	2	2	2	2	3	2
Mean	1.00	1.18	1.45	1.45	1.80	1.36	1.60
Variance	0.00	0.16	0.27	0.27	0.18	0.45	0.67
Standard Deviation	0.00	0.40	0.52	0.52	0.42	0.67	0.82
Total Responses	11	11	11	11	10	11	6

3. Drag to rank the following activities on your willingness to participate (with 1 being most willing):

#	Answer								Total Responses
1	Tabletop exercises (round table discussions)	5	2	1	0	0	0	0	8
2	Informational videos	0	1	3	2	0	0	1	7
3	Educational conferences	1	2	1	0	2	0	0	6
4	Web-based training activities	1	0	2	0	1	2	0	6
5	Interoffice competitions	0	0	0	0	1	1	0	2
6	Role plays	1	1	0	3	1	1	0	7
7	Informational pamphlets	0	2	1	3	2	0	0	8
	Total	8	8	8	8	7	4	1	-

Statistic	Tabletop exercises (round table discussions)	Informational videos	Educational conferences	Web-based training activities	Interoffice competitions	Role plays	Informational pamphlets
Min Value	1	2	1	1	5	1	2
Max Value	3	7	5	6	6	6	5
Mean	1.50	3.71	3.00	4.00	5.50	3.71	3.63
Variance	0.57	2.57	2.80	4.00	0.50	2.90	1.41
Standard Deviation	0.76	1.60	1.67	2.00	0.71	1.70	1.19
Total Responses	8	7	6	6	2	7	8

4. Is there another type of training activity, not mentioned above, that you would prefer? Please specify below:

Text Response
Stakeholder workshops
On-line interactive sessions - a bit like gaming

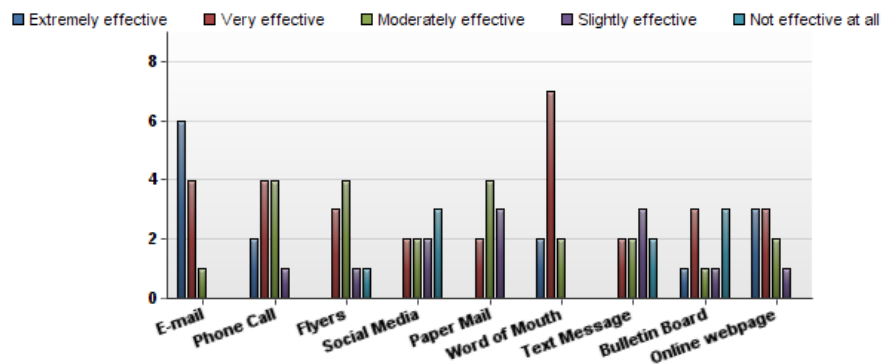
Statistic	Value
Total Responses	2

5. How have you found out about training sessions in the past?

#	Question	Yes	No	Total Responses	Mean
1	E-mail	11	0	11	1.00
2	Phone Call	6	5	11	1.45
3	Flyers	6	5	11	1.45
4	Social Media	4	6	10	1.60
5	Paper Mail	5	6	11	1.55
6	Word of Mouth	11	0	11	1.00
7	Text Message	1	9	10	1.90
8	Bulletin Board	2	8	10	1.80
9	Online webpage	8	2	10	1.20

Statistic	E-mail	Phone Call	Flyers	Social Media	Paper Mail	Word of Mouth	Text Message	Bulletin Board	Online webpage
Min Value	1	1	1	1	1	1	1	1	1
Max Value	1	2	2	2	2	1	2	2	2
Mean	1.00	1.45	1.45	1.60	1.55	1.00	1.90	1.80	1.20
Variance	0.00	0.27	0.27	0.27	0.27	0.00	0.10	0.18	0.18
Standard Deviation	0.00	0.52	0.52	0.52	0.52	0.00	0.32	0.42	0.42
Total Responses	11	11	11	10	11	11	10	10	10

6. How effective are each of the following methods in notifying you of a training activity?



#	Question	Extremely effective	Very effective	Moderately effective	Slightly effective	Not effective at all	Total Responses	Mean
1	E-mail	6	4	1	0	0	11	1.55
2	Phone Call	2	4	4	1	0	11	2.36
3	Flyers	0	3	4	1	1	9	3.00
4	Social Media	0	2	2	2	3	9	3.67
5	Paper Mail	0	2	4	3	0	9	3.11
6	Word of Mouth	2	7	2	0	0	11	2.00
7	Text Message	0	2	2	3	2	9	3.56
8	Bulletin Board	1	3	1	1	3	9	3.22
9	Online webpage	3	3	2	1	0	9	2.11

Statistic	E-mail	Phone Call	Flyers	Social Media	Paper Mail	Word of Mouth	Text Message	Bulletin Board	Online webpage
Min Value	1	1	2	2	2	1	2	1	1
Max Value	3	4	5	5	4	3	5	5	4
Mean	1.55	2.36	3.00	3.67	3.11	2.00	3.56	3.22	2.11
Variance	0.47	0.85	1.00	1.50	0.61	0.40	1.28	2.44	1.11
Standard Deviation	0.69	0.92	1.00	1.22	0.78	0.63	1.13	1.56	1.05
Total Responses	11	11	9	9	9	11	9	9	9

7. How often would you like to participate in a promotional program? (Drag and Drop)

#	Answer					Total Responses
1	Short session every month	0	2	5	3	10
2	Half a day every 3 months	3	2	5	0	10
3	Full day every year	4	4	0	2	10
4	Half of a work day every year	3	2	0	5	10
	Total	10	10	10	10	-

Statistic	Short session every month	Half a day every 3 months	Full day every year	Half of a work day every year
Min Value	2	1	1	1
Max Value	4	3	4	4
Mean	3.10	2.20	2.00	2.70
Variance	0.54	0.84	1.33	2.01
Standard Deviation	0.74	0.92	1.15	1.42
Total Responses	10	10	10	10

8. Based on your experiences, list some features of a poor training program?
(optional)

Text Response
Not enough research being done to target the areas of training that need to be considered. Not enough thought being considered to catch people off-guards of unexpected occurrences.
poor presentation skills no set learning objectives too informal Powerpoint heavy
Trainer not knowing what work we do - poor planning. Especially if the trainer is from an external company.
no background information about the training participants asking too many questions trainer not staying on focus
No interaction between trainer and participants. Full frontal teaching where participants just listen for a full day. Too much content.
Lack of clarity in the subject. Not understanding of the aims and objectives of the training
- Too much information - Not tailored to the organisation - Non-relevant information - Poor delivery by the facilitator/not personable enough
Not clear on the aim, objectives and outcomes. Unclear on what level of knowledge or experience is required before the training. No Q & A or discussion format.

Statistic	Value
Total Responses	8

9. Based on your experiences, list some features of an ideal training program?
(optional)

Text Response
Getting people involved in the exercise being trained for and getting them to ask more questions of the team accountable for the training to engage them more.
Clear aims and objectives recap sessions to ensure that objectives are met semi-formal training arrangement, to allow interaction with the group Group activities
Needs to contain lots of interaction and different scenarios to deal with (please note that these comments relate to emergency planning training as a whole rather than business continuity). It is most beneficial to learn from actually doing a job rather than reading or listening about it!
Bespoke and appropriate to what we do as an organisation. Realistic scenarios.
expert trainer involve participants meet stated objectives
Good speaker. Theory and practice part during training. Some sort of exercise. Good and charismatic trainer/speaker. Summarizing of learnings. Visualisation of content.
- Very engaging & good delivery - Relevant information - Rapid and pacy with a good rhythm to prevent participants from becoming bored or losing interest.
You know the aim, objectives and desired outcomes in advance. You can tell if at your level and you can have an open debate / discussion during to ask questions or share knowledge.

Statistic	Value
Total Responses	8