

WORCESTER POLYTECHNIC INSTITUTE

29th Student Government Association

22nd Meeting of the Twenty-Ninth Undergraduate Student Government Association Paper Minutes

- I. Call to Order
- II. Approval of the Minutes
- III. Public Comments
- IV. Special Orders
- V. President's Report
 - a. Banquet
 - i. Thank you everyone who came to Banquet, I had a lot of fun and I hope everyone enjoyed the lunch!
 - b. Goats Head
 - i. The winner of the Goats Head Award will be announced at the December 3rd Senate Meeting. Thank you to everyone who applied.
 - c. Last Senate Meeting
 - i. The attire for the last Senate meeting will be formal as we are going to take pictures afterwards. If you have questions about what business formal is, please reach out to someone on exec.
- VI. Vice President's Report
 - a. Thank you to everyone who came to Banquet!
 - b. For returning senators of the 30th Senate, expect lots of C Term Retreat details coming soon.
 - c. Vice President Toomey booked HL202 on December 5th from 6-11pm for SGA study hours. Come study with everyone before finals week!
- VII. Secretary's Report
 - a. No Report
- VIII. Treasurer's Report
 - a. No Report
- IX. Parliamentarian's Report
 - a. No Report
- X. Cluster Reports
 - a. Student Services Cluster
 - i. Academic Improvements Project Updates - Chair Nunez
 1. Free Printing Updates
 - Have collected 400 signatures
 - Talking with facilities and other entities to get data on current printing costs
 2. Reddit Updates
 - Subreddit is set up with rules, formatting, explanations and student resources all available.
 - Looking to work with PR to find the best way to PR the subreddit to the student body, and when the best time to start PRing would be.

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- When we decide to begin PRing the subreddit to campus, we will be taking some time in senate to have senators make the first questions as examples. We are also looking for senators who will be returning to take responsibilities as primary moderators for the subreddit.
- ii. Student Life Improvement Project Updates - Chair Serven
 1. Campus Feedback updates
 - The Senate Pitch had been organized into a poster with the goal of increasing awareness of the functions of SGA. The poster had been presented and approved by Senate.
 - A new canvas module is in progress. This module will be available to students with information about how the sustain a healthy lifestyle and food options.
 2. Hygiene Products Updates
 - The PERIOD x SGA project had its funding for the C/D Term Pilot approved. The products will be placed in gender neutral bathrooms on campus and their usage will be tracked. This pilot is an important steppingstone in evaluating the sustainability of this project as well as campus' interest.
- b. Internal Services Cluster
 - i. Internal Affairs Project Updates - Chair Cataldo
 1. Any Current Bylaw updates
 - Currently the Bylaws, Constitution, and Standing Rules reflect current practices of senate. If anyone has suggestions for changes to any of our governing documents, please reach out to me and I will help you learn how the process works for the 30th Senate.
 2. Elections Recap
 - Elections were a great success! 39 senators were elected, 33 from the traditional process and 6 write ins. The 30th Senate is still looking for 15 more members, so reach out to friends and encourage them to join our wonderful organization.
 - ii. Communications Project Updates - Chair Cannata
 1. Social Media updates
 - The team has worked hard to do an excellent job of advertising for senator elections, Exec elections, and ad hoc events and updates on campus. They played a key role in nearly doubling the number of votes received in Exec elections from last year to this year.
 - Recently conducted active table sitting activities to help gather valuable data from students about their opinions on the Student Life Fee.

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- Moving forward, the team will transition to even more ad hoc advertising, along with the return of the Senator Spotlight.
 - The team will also be working directly with clubs to aid in their advertising endeavors per request and outreach.
2. Newsletter Updates
 - The Newsletter has seamlessly transitioned into a largely independent project, requiring little if any outside assistance. The team has consistently kept campus updated with important events and information week in, and week out.
- c. Financials Cluster
- i. Appropriations Project Updates - Chair LaJeunesse
 1. Financials Canvas Updates
 - The Financial Canvas team is currently making a plan to hand off the project to the next senate.
 2. Financials 101 Updates
 - The Financials 101 team is planning to finish it up as soon as possible. The team will be working on the document over Thanksgiving break to hopefully have it completed for the last senate of the year. If you want to proofread or help complete the document, reach out to Chair LaJeunesse
 3. Student Life Fee updates
 - The Student Life Fee Project is wrapping up and Senators Rosetti and Charles presented on the SLF last senate. The current plan is to keep the Student Life Fee the same based on Student Life Fee being raised the past 2 years to account for inflation and we are on track to spend what we took in this year and potentially have money left over.
 - ii. Fiscal Responsibility and Assistance Project Updates - Chair Racca
 1. Student Census Update
 - The survey is now open and can be found through the link posted in the important links channel. The survey will be open until December 6th. The survey will be PR'd through flyers around campus, as well as through social media. Please encourage people to take the survey!
 2. Club Auditing Update
 - Emails with the results and recommendations for each individual club will be sent out by the end of next week. If any club executive asks you questions on the process, please refer them to either Chair Racca or the documents for it on the SGA website. For clarification, 83.12% of clubs passed the Fiscal Responsibility Grade, but only 45.45% of clubs passed the Fiscal Expenditure Grade (if

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applicable). Please contact Chair Racca if you would like more information on the grading breakdown.

iii. Accounting Updates - Accountant Bimonte

1. Club Membership Numbers Survey

- With Financials 101 being presented to senate on Dec 3rd, an email with a form will be sent out to all club executives to self-report their club membership numbers. This information will be put into the Financial Transparency Document that is released semesterly. This will also allow us to keep a running count of those involved in organizations on campus. If you have any questions, please reach out to Accountant Bimonte.

XI. Faculty, Institute, and Special Committees

a. Worcester SGA Updates

i. Worcester SGA met this past Sunday (11/24/19) and discussed topics such as campus safety, Working for Worcester, an upcoming symposium on Healthy Relationships, and a Presidents Round Table.

1. *Campus Safety* - The plan is to have a meeting with the City Manager's and Mayor's Office to talk about campus safety at a WSGA meeting. The main talking point would be more Blue Lights around the City.
2. *Working For Worcester* – A city wide non-profit organization that works with the City on improving family and recreational spaces around Worcester. If you want to be involved with this, consider pursuing a Site Leadership position. Also keep an eye out for team registration.
3. *Healthy Relationships Symposium* – This is an event that is sponsored by UMass Medical on the importance of Healthy Relationships and how to spot unhealthy ones. Right now, they are in the planning phases and were looking for campus feedback and support.
4. *Presidents Round Table* – Worcester SGA wants to connect all the student government presidents from each of the colleges to discuss problems and solutions to them from a student's perspective. The meeting would take place during C-Term. If you want WPI to talk about something particular, reach out to the SGA President.

ii. If you want to learn more about this or be involved, please reach out to Accountant Bimonte.

b. Undergraduate Outcomes Assessment Committee

- i. The committee will be reconvening on Wednesday, December 11th to discuss ABET reaccreditation progress for engineering ethics, alumni surveys, and more. Please reach out to Communications Chair Cannata if you would like to attend and learn more.

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- ii. We will soon need a new SGA rep for the committee so please reach out to Chair Cannata if you are interested. He is happy to discuss the committee and its operations.

XII. Old Business

XIII. New Business

XIV. Questions, Comments and Ideas

XV. Announcements

XVI. Advisor's Remarks

XVII. President's Remarks

- a. Thank you everyone for trying out these paper minutes! I hope everyone enjoys the time they get to spend with their family this week, enjoy your Thanksgiving! Start a thread on my message in the slack if you know the answer to this joke:
What's the best song to sing when preparing a Turkey?

XVIII. Adjournment

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