

# WORCESTER POLYTECHNIC INSTITUTE

## 29<sup>th</sup> Student Government Association

19<sup>th</sup> Meeting of the Twenty-Ninth Undergraduate Student Government Association

To be held in Salisbury Labs, Room 411

6:00 p.m. – November 5<sup>th</sup>, 2019

- I. Call to Order
- II. Approval of the Minutes
- III. Public Comments
- IV. Special Orders
- V. President's Report
  - a. Senator Elections
    - i. President Wilson congratulated all exec-elect. Senator election packets are out, and President Wilson encourages senators to reach out to other students in order to get more people involved. Hopefully this election can be a competitive election. Packets are available in the SGA office if students don't want to pick them out. Packets are due on Monday, November 11<sup>th</sup>. If anyone is interested in being on cabinet, they must be an elected senator.
- VI. Vice President's Report
  - a. Senator Bonding
    - i. There will be a senator bonding event on Thursday November 7<sup>th</sup>, and Vice President Toomey encourages senators to attend.
  - b. Project Check
    - i. If senators have project updates or check-ins, they should reach out to Vice President Toomey.
  - c. Term Question
    - i. President Wilson's favorite memory from this Senate Year was throwing out shirts at Pep Rally.
  - d. Bring a friend to Senate Day
    - i. Vice President Toomey encourages senators to bring friends who could run for senate to next week's senate meeting on Tuesday November 12<sup>th</sup>.
- VII. Secretary's Report
  - a. Guess the SGA Member
- VIII. Treasurer's Report
  - a. No Report
- IX. Parliamentarian's Report
  - a. Senator Elections Info Sessions
    - i. There will be a folder taped to the door of the SGA Office for students to submit packets. Parliamentarian Liberacki encourages anyone interested to attend the information sessions.
  - b. Trivia
- X. Cluster Reports
  - a. Student Services Cluster
    - i. No Report

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### b. Internal Services Cluster

#### i. Senator Elections Update – Chair Cataldo

1. Chair Cataldo showed Senate the presentation for prospective senators. The presentation begins with an explanation of SGA's mission. He then explains that SGA is divided into different project sectors that serve under each exec, as well as showing interested senators who the executives of the next senate are. He explained current projects, such as Major Tracking sheets, WPI Advice Reddit, the Weekly events email, the student life fee, and other projects that branch across all of campus. There are many benefits of being in Senate, including the impact on campus and connections made in administration. The responsibilities of a senator is to attend all Senate meetings, assist in project, and attend SGA events and retreats. To run for the 30<sup>th</sup> senate, students must fill out the Senator Elections Packet, which requires 60-80 signatures, an academic release form, a letter of candidacy, and a signed agreement to the SGA Campaign Regulations. Packets are due on Monday, November 11<sup>th</sup> at 5:00 PM.
2. Chair Cataldo encourages anyone interested in running for Senate to fill out the packet and attend the next Senate meeting.
3. Senator Guerrero asked how many people attended the previous information session.
  - Chair Cataldo answered that there were no perspective senators, but there will be students attending future information sessions.
4. Senator Puhalski asked if current senators could sign senator packets.
  - Chair Cataldo said yes, but does not want the form to be filled out entirely by senators. He recommends walking around campus and speak to people you may not know.

### c. Financials Cluster

#### i. What is the Accountant – Accountant Bimonte

1. The accountant is responsible to the development, tracking, and publishing of SGA financials and financial documents. The original position was made to create a new form of the treasury. Now there is a database with all information across 5 fiscal years.
2. Information can be gathered by a simple search of the club. The database tracks all financial and general for all clubs.
3. The database can also be used to update Financial 101 Document, can create a financial transparency document and publicizes the master funding request list.
4. Senators can help by consolidating old financial data to log old information, enter new projects into the database, and provide any recommendations for new data that could be stores.

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5. If any senator is interested in the accountant position, they should email Accountant Bimonte. He recommends that anyone interested should have some background in databases, but is not required
- XI. Faculty, Institute, and Special Committees
    - a. Treasurer Candy has been working with the Workday Student Module Team. The Student Module will be implemented in the spring for course registration. There will be a demonstration for students to learn how to use the student module. And give input. It is an excellent opportunity to see what the Student Module will look like, and students can voice their opinions on the module.
      - i. Senator Starr asked how training will be done for students.
        1. Instructional material and videos will be available, similar to Workday for financials.
    - b. The Committee on Advising and Student life will be meeting on Friday November 8<sup>th</sup>. They talk about academic advising for all students, and is asking for two new senators to fill in the spaces of the current seniors. The meeting will begin at 9:30 AM.
    - c. The undergraduates Outcome Assessment Committee is beginning to pick up speed, and Chair Cannata is looking for a new senator to attend meetings to replace the current seniors on the committee.
    - d. Chair Cataldo stated that the entire faculty meets once a month and that meeting is open to all students. This meeting will be Tuesday, November 12<sup>th</sup>, at 3:00 PM in Olin 107.
  - XII. Old Business
  - XIII. New Business
    - a. S.14 Amendment to the Standing Rules
      - i. Treasurer Candy summarized that this took out the word “Committee” and allowed clubs to reallocate money through voting in the Financial Chair Exec Meeting.
      - ii. Motion to Table this until next Senate.
        1. **Motion Passed**
    - b. S.15 Internal Secretary Election
      - i. Congratulations to Renee Gruner-Mitchell for being elected as the Secretary for the 30<sup>th</sup> Senate.
  - XIV. Questions, Comments and Ideas
    - a. Treasurer Candy announced that he will be sending out a form and interview signup sheet for the interim senate. Treasurer Candy will also be away on MQP in C-Term and will need an interim President
    - b. Vice President Toomey received 40 responses for banquet, but needs all senators to respond.
  - XV. Announcements
    - a. There will be trivia at the Goats head on Tuesdays at 9:00 PM
    - b. Seniors should donate \$5 to the senior class gift to have 100% donation for the seniors in SGA
  - XVI. Advisor’s Remarks

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- a. This weekend, the SAO trip is to the movies and shopping at Blackstone Valley with time for a movie and time to shop. There will be a lecture on generating ideas and brainstorming on Monday, November 11<sup>th</sup> from 5:00PM to 7:00 PM. Worcester Railers College Night is Thursday, November 14<sup>th</sup> at 7:05 PM. Tickets are free in the SAO to pick up.

### XVII. President's Remarks

- a. President Wilson thanked senators for their discussion, S.14 will be voted during next Senate, and encourages senators to read the changes. Congratulations to the new exec-elect. Senators should also reach out to friends to get them interested in Senate.

### XVIII. Adjournment

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