

GOVERNING BODY MEETING ATTENDANCE REGISTER

Meeting: _____

Venue: _____

Date: _____

Designation/Position	Name & Surname	Contact Number	Signature
1.			
2.			
3.			
4.			
5.			
6.			
7.			
8.			
9.			
10.			

Apologies

Designation/Position	Name & Surname	Apology made by	Comment
1.			
2.			
3.			
4.			
5.			
6.			
7.			
8.			