

Protocol for Live Events and Performances (Indoor Seated): Appendix Z-1

Recent Updates (Changes are highlighted in yellow):

4/22/2021:

- Revised to clarify that fully vaccinated individuals need only present a photo identification rather than a government-issued photo identification with their proof of vaccination.
- Updates cleaning requirements to comport with updated CDC guidance for cleaning.
- Updates screening criteria.
- Updates paid sick leave language to incorporate new paid sick leave benefits for employees.
- A capacity bonus of up to 50% of a venue's maximum capacity is available to venues that admit only fully vaccinated persons to the live event or performance.

Although COVID-19 case rates, hospitalizations, and deaths have decreased and are stable at the moment, community transmission in Los Angeles County still remains moderate. COVID-19 continues to pose a risk to communities and requires all people and businesses to take precautions and modify operations and activities to reduce the risk of spread. As of April 15, 2021, the State's Blueprint for a Safer Economy allows operators to reopen for Indoor Seated Live Events and Performances. Venue Operators should proceed with caution and adhere to the requirements in this protocol to reduce the potential spread of COVID-19 within their business operations.

The requirements below are specific to venues hosting indoor seated live events and performances. In the Blueprint's Orange Tier, these venues or establishments may hold a ticketed live indoor seated event or performance at the following capacity:

- Venues that seat up to 1,500 persons: Maximum occupancy is 15% of capacity or 200 people, whichever is fewer. Venues of this size may open at 35% occupancy if ALL guests either show a recent negative test result or show proof of full vaccination. (See below for documentation details.)
- Venues that seat more than 1,500 persons: Maximum occupancy is 10% of capacity or 2,000, whichever is fewer. Venues of this size may open at 35% of capacity if all guests either show a recent negative test result or show proof of full vaccination. (See below for documentation details.)

Tickets for indoor seated live events must be purchased in advance and delivered digitally to customers. Only in-state residents may purchase tickets for and attend indoor seated live events. Fully vaccinated persons from out of state, however, may purchase tickets for, visit or attend activities or events that are restricted to in-state visitors.

This protocol is not intended for nor does it permit convention-style events or general admission venues/activities where the central activity allows or requires patrons to move around a shared space. For private meetings, receptions and conferences, etc. please refer to the LA County DPH Protocol for Private Events (Meetings, Receptions and Conferences).

Prior to holding a Live Indoor Seated Event and admitting more than 100 members of the public to their venue, Live Indoor Seated Event Operators must submit their event plans to the Los Angeles County Department of Public Health (LACDPH), using the [Proposed Event Form](#) which explains how the Live Indoor Event will be operated in compliance with all required modifications, to the Los Angeles County Department of Public Health (LACDPH). This form should be submitted at least 14 days prior to the proposed event. LACDPH will acknowledge receipt of this application within 5 business days.

In addition to the conditions imposed on live events by the State Public Health Officer, these types of businesses must also be in compliance with the conditions provided in this County Protocol for Indoor Seated Live Events and Performances. For the purposes of this guidance, a permissible venue for a live indoor seated audience performance shall require:

- A permanent and fixed facility, focused around a stage, round, field, court, or other central area designed primarily for viewing entertainment or athletics by an audience OR a defined and demarcated indoor area. Seat assignments must be marked clearly with at least 6 feet of distance between household groups and seats can be reserved.
- The facility must have had its HVAC system inspected by a certified HVAC inspector to ensure that it is in proper working condition.
- The facility shall be designed in a way that provides the operator the ability to control fully the flow, ingress, and egress of all visitors, and to separate performers, artists, and workers from the general audience.
- There must be permanent or added barriers or other demarcation to create at least 12 feet between space occupied by audience members and the focal point (stage, field, or court).
- Restaurants and concessions stands with valid public health permits may be open for food and beverage service in compliance with the LA County DPH [Protocol for Restaurants](#). Food and beverages may only be consumed by customers in pre-designated **indoor or outdoor** dining areas. Tables in pre-designated dining areas must be at least six feet apart, measured from the back of the chair at one table to the back of the chair at the adjacent table while diners are seated. Maximize the distance between indoor service tables beyond the required six feet wherever possible, to minimize the risks from customers eating indoors without face coverings. Seating at each table is limited to people from the same household or audience group of six or fewer persons. Seating at counters, those not used as work, food or drink preparation areas, is permitted provided there is six feet of distance between members of different households or audience groups, unless everyone seated at the counter is fully vaccinated.

Food and beverages may not be consumed by customers while they are in their assigned venue seats. Eating or drinking anywhere else while inside the establishment is prohibited, except in the pre-designated dining areas. Outdoor dining in designated dining areas is permitted in compliance with the County's Protocol for [Restaurants](#).

Performance venues have a number of operational aspects and service offerings covered in other guidance and which are available at: <http://publichealth.lacounty.gov/media/coronavirus/reopening-la.htm>. Performance groups and venues must review this guidance to apply the appropriate protocols to all aspects of operations, including applicable occupancy limits, unless otherwise required in this document, including:

- LA County DPH Protocol for [Retail Establishments](#)
- LA County DPH Protocol for [Office-based Worksites](#)
- LA County DPH Protocol for [Restaurants](#)
- LA County DPH Protocol for [Hotels, Lodging and Short Term Rentals](#)
- LA County DPH Protocol for [Pro-sport Leagues, Facilities, Training](#)
- LA County DPH Protocol for [Protocol for Music, Television and Film Production](#)

In the protocols that follow, the term "household" is defined as "persons living together as a single living unit" and shall not include institutional group living situations such as dormitories, fraternities, sororities, monasteries, convents, or residential care facilities, nor does it include such commercial living arrangements such as boarding houses, hotels, or motels.¹ The terms "staff" and "employee" are meant to include employees, volunteers, interns and trainees, scholars and all other individuals who carry out work at the site. The term "visitors" or "customers" should be understood to include members of the public and others who are not staff or employees who spend time at the business or site. The terms "venue", "establishment", "site", and "facility" both refer to the building, grounds, and any adjacent buildings or grounds at which permitted activities are conducted.

In the protocols that follow, the term "fully vaccinated person" or "full vaccination" means that the person is able to present a vaccination card, electronic medical record, or other form of proof to demonstrate that:

¹ Los Angeles County Code, Title 22, §22.14.060 - F. Family definition. (Ord. 2019-0004 § 1, 2019.)
https://library.municode.com/ca/los_angeles_county/codes/code_of_ordinances?nodeId=TIT22PLZO_DIV2DE_CH22.14DE_22.14.060F

Two or more weeks have passed since the person received the second dose in a 2-dose series of COVID-19 vaccine (e.g., Pfizer-BioNTech or Moderna), OR

Two or more weeks have passed since the person received a single-dose COVID-19 vaccine (e.g., Johnson and Johnson (J&J/Janssen)).

In the protocols that follow, people are considered to have been “tested negative” if they show the venue proof they have tested negative for COVID-19 as follows. The following are acceptable as proof of a negative COVID-19 test result: printed document (from the test provider or laboratory) OR an email or text message displayed on a phone or electronic device from the test provider or laboratory. The information provided should include name of person tested, type of test performed, and date of negative test result (for PCR, date of negative result must be within prior 72 hours; for antigen, date of negative result must be within prior 24 hours). Results of the test must be available prior to entry into the event or venue.

Please note: This document may be updated as additional information and resources become available so be sure to check the LA County website <http://www.ph.lacounty.gov/media/Coronavirus/> regularly for any updates to this document.

This checklist covers:

- (1) Workplace policies and practices to protect employee health
- (2) Measures to ensure physical distancing
- (3) Measures to ensure infection control
- (4) Communication with employees and the public
- (5) Measures to ensure equitable access to critical services

These five key areas must be addressed as your facility develops any reopening protocols.

**Venues must implement all applicable measures listed below
and be prepared to explain why any measure that is not implemented
is not applicable to the institution.**

Business name:

Facility Address:

**Maximum Seated Occupancy,
per Fire Code:**

**Maximum Seated Occupancy
(Orange Tier) per Fire Code:**

**Approximate total square
footage of space open to the
public:**

**A. WORKPLACE POLICIES AND PRACTICES TO PROTECT EMPLOYEE HEALTH
(CHECK ALL THAT APPLY TO THE FACILITY)**

- Everyone who can carry out their work duties from home has been directed to do so.
- Vulnerable staff (those above age 65, those who are pregnant, those with chronic health conditions) are assigned work that can be done from home whenever possible.
- Work processes are reconfigured to the extent possible to increase opportunities for employees to work from home.
- Alternate, staggered or shift schedules have been instituted to maximize physical distancing.
- All employees (including performers, players, coaching staff, medical staff, broadcast staff, facility staff, and operations staff, collectively referred to as “employees”) have been told not to come to work if sick, or if they are exposed to a person who has COVID-19.
- Employees are provided information on employer or government-sponsored leave benefits the employee may be entitled to receive that would make it financially easier to stay at home. See additional information on [government programs supporting sick leave and worker’s compensation for COVID-19](#), including employee’s sick leave rights under the [2021 COVID-19 Supplemental Paid Sick Leave Law](#).
- Entry Screenings are conducted before employees, performers, vendors, delivery personnel, and other visitors and support staff may enter the workspace, in compliance with the LA County DPH [Entry Screening Guidance](#). Checks must include a check-in concerning cough, shortness of breath, difficulty breathing and fever or chills and whether the individual is currently under isolation or quarantine orders. These checks can be done upon the employees’ arrival or through alternative methods such as on-line check in systems or through [signage](#) posted at the entry of the facility stating that employees with these symptoms must not enter the premises. A temperature check should also be done at the worksite if feasible.
 - Negative Screen (Cleared). If the person has no symptom(s) and no contact with a known COVID-19 case in the last 10 days, they can be cleared to enter and work for that day.
 - Positive Screen (Not Cleared):
 - If the person is not fully vaccinated² against COVID-19 and has had contact with a known COVID-19 case in the last 10 days or is currently under quarantine orders, they may not enter or work in the field and must be sent home immediately to quarantine at home. Provide them with the quarantine instructions found at ph.lacounty.gov/covidquarantine.
 - If the person is showing any of the symptoms noted above or is currently under isolation orders, they may not enter or work in the field and must be sent home immediately to isolate at home. Provide them with the isolation instructions found at ph.lacounty.gov/covidisolation.
- Upon being informed that one or more employees test positive for or has symptoms consistent with COVID-19 (case), the employer has a plan or protocol in place to have the case(s) isolate themselves at home and require the immediate self-quarantine of all employees that had a workplace exposure to the case(s). The employer’s plan should consider a protocol for all quarantined employees to have access to or be tested for COVID-19 in order to determine whether there have been additional workplace exposures, which may require additional COVID-19 control measures.
- Employees who have contact with others are offered, at no cost, an appropriate face mask that covers the nose and mouth. For more information, see LAC DPH COVID-19 Mask webpage at <http://publichealth.lacounty.gov/acd/ncoronavirus2019/masks>. The mask is to be worn by the employee at all times during the workday when in contact or likely to come into contact with others. Employees who have been instructed by their medical provider that they should not wear a face mask must wear a face shield with a drape on the bottom edge, to be in compliance with State directives, as long as their condition permits it. A drape that is

² People are considered fully vaccinated against COVID-19 two (2) weeks or more after they have received the second dose in a 2-dose series (e.g., Pfizer-BioNTech or Moderna), or two (2) weeks or more after they have received a single-dose vaccine (e.g., Johnson and Johnson (J&J/Janssen)).

form fitting under the chin is preferred. Masks with one-way valves may not be used.

- Employees who are in regular close contact with customers (e.g., conducting entry screenings) must wear a face shield in addition to a face mask.
- Athletes are subject to the following face mask requirements:
 - Professional athletes who derive a living from competing in a sport or compete in a sport as representatives of the United States (e.g., the Olympic and Paralympic Games) and who are subject to a labor/management agreement between their union representatives and the relevant professional governing association are subject to the applicable face mask requirements of those agreements.
 - Collegiate athletes are subject to the specific masking requirements of the [Institutes of Higher Education Guidance](#).
 - All other athletes who are not subject to a labor/management agreement, including professional, semi-professional, and recreational athletes, must follow the specific masking requirements in the LA County DPH [Protocol for Youth and Adult Recreational Sports Leagues](#).
- Performers and workers in the performance sector who cannot feasibly perform or work with a face mask are not required to wear a face mask during the time period in which such tasks are actually being performed on the condition that: (1) the unmasked performer or worker is at least six feet away from all other persons, or at least 12 feet away from all others if the performer is singing or playing a wind or brass instrument; or (2) all unmasked performers or workers and any workers who come into contact with those people are routinely tested at least twice weekly for COVID-19 (PCR or antigen are permissible diagnosis tests for routine testing of performers and workers).
- To ensure that masks are worn consistently and correctly over the nose and mouth, employees are discouraged from eating or drinking except during their breaks when they are able to safely remove their masks and physically distance from others. At all times when eating or drinking, employees must maintain at least a six-foot distance from others. When eating or drinking, it is preferred to do so outdoors and away from others. Eating or drinking at a cubicle or workstation is preferred to eating in a breakroom if eating in a cubicle or workstation provides greater distance from and barriers between workers.
- Occupancy is reduced and space between employees is maximized in any room or area used by employees for meals and/or breaks. This has been achieved by:
 - Posting a maximum occupancy that is consistent with enabling a distance of at least six feet between individuals in rooms or areas used for breaks;
 - Staggering break or mealtimes to reduce occupancy in rooms or areas used for meals and breaks; and
 - Placing tables at least eight feet apart and assuring six feet between seats, removing or taping seats to reduce occupancy, placing markings on floors to assure distancing, and arranging seating in a way that minimizes face-to-face contact. Use of partitions is encouraged to further prevent spread but should not be considered a substitute for reducing occupancy and maintaining physical distancing.
- Employees are instructed to wash or replace their face masks daily.
- In the event that 3 or more cases are identified within the workplace within a span of 14 days the employer must report this cluster to the Department of Public Health at (888) 397-3993 or (213) 240-7821 or online at www.redcap.link/covidreport. If a cluster is identified at a worksite, the Department of Public Health will initiate a cluster response which includes providing infection control guidance and recommendations, technical support and site-specific control measures. A public health case manager will be assigned to the cluster investigation to help guide the facility response.
- Any workstations within the facility are separated by at least six feet.
- The number of people in any room in the facility (e.g., restrooms, meeting rooms, cafeterias, gyms, etc.) is limited at any given time, such that all people in the room can easily maintain at least a 6-foot distance from one another at all practicable times or an eight-foot distance if they are engaging in physical activity.

- All venues that are open for Indoor Seated Events with spectators must implement a COVID-19 testing program that provides weekly optional testing of all workers who may come in contact with others.
 - PCR or antigen are permissible diagnosis tests for employees where the interval between the tests is no greater than seven days. For employees returning to work where the interval between a prior test has been greater than seven days after receiving a prior test, only a PCR test is permissible.
 - Any performers, players and employees participating in routine weekly testing are not counted toward any occupancy capacity limit. All performers, players and employees not participating in a routine weekly testing program shall count toward any occupancy limit.
- All rooms that are regularly used by employees during the course of the workday (e.g., meeting rooms, restrooms and other common areas) are disinfected **at the below frequency, but no less than once per day during operating hours**, on the following schedule:
 - Meeting rooms _____
 - Restrooms _____
 - Other _____
- Disinfectant and related supplies are available to employees at the following location(s):

- Hand sanitizer effective against COVID-19 is available to all employees at the following location(s):

- Employees are allowed frequent breaks to wash their hands.
- A copy of this protocol has been distributed to each employee.
- Each worker is assigned their own equipment and defined work area to the extent possible. The need for sharing held items is minimized or eliminated.
- Personal items (e.g., water bottles, towels, uniforms, etc.) are not shared.
- Optional—Describe other measures:

B. MEASURES TO ENSURE PHYSICAL DISTANCING

- Attendance at Indoor Seated Live Events in Orange Tier is limited to:
 - For venues with 0-1,500-person capacity: Maximum occupancy is 15% of capacity based on applicable building or fire code, or 200 people, whichever is fewer.
 - For venues 1,501-person capacity or more: Maximum occupancy is 10% of capacity based on applicable building or fire code, or 2,000, whichever is fewer.
 - Venues may increase attendance to a maximum of 35% of capacity if all guests 1) show the venue operator they have been tested for COVID-19 and have received a negative COVID-19 viral test result from a specimen collected within the 72 hours prior to attendance or 2) show the operator proof of full vaccination.³
 - Customers should be made to attest their and their audience group's negative test results or full vaccination status at the point of purchase. Customers that have attested to full vaccination must show the venue the required verification, which is both a photograph identification and proof of full vaccination³, such as the vaccination card (which includes the name of person vaccinated, type of vaccination provided and date last dose administered) or a photo of a vaccination card as a separate

³ People are considered fully vaccinated against COVID-19 two (2) weeks or more after they have received the second dose in a 2-dose series (e.g., Pfizer-BioNTech or Moderna), or two (2) weeks or more after they have received a single-dose vaccine (e.g., Johnson and Johnson (J&J/Janssen)).

document or a photo of the attendee's vaccine card stored on a phone or electronic device or documentation of vaccination from a healthcare provider, before being permitted entry into the venue.

- Visitors in suites count toward venue maximum capacity limits.
- Maximum number of occupancy in facility during an Indoor Live Seated Event is limited to:

- "Audience groups" must be limited to a total of six persons made up of a maximum of three household units.
- Assigned seating is required to permit physical distancing of at least six feet between people of different households or audience groups.
- All audience or household groups of attendees must be spaced at least six feet from the nearest other audience or household group.
- Entire audience groups that attest to and show the venue proof of full vaccination may sit next to or near other fully vaccinated audience groups without the required physical distancing.
- Fully Vaccinated-Only Seating Sections:
 - Fully Vaccinated-only sections must be separate, distinct, and clearly marked from any other section of the venue that is set aside for the seating of tested or non-tested attendees.
 - Individuals in the Fully Vaccinated-only sections do not have to be physically distanced. Face coverings are required.
 - Fully Vaccinated-only sections may be seated at full capacity within that section only. Suites may also operate at 100% of suite capacity if all guests show proof of full vaccination. However, capacity for the venue must not exceed established limits established.
 - There must be at least 6 feet of distance between the Fully Vaccinated-only sections and any other section in the venue.
 - Children (> 2 years of age) who are not eligible to be vaccinated may sit with their parent, guardian, or sponsor in the Fully Vaccinated-only sections if they are tested. Children younger than 2 do not need to be tested and may also sit with their parent, guardian, or sponsor in the Fully Vaccinated-only section. Children sitting with the parent, guardian or sponsor in a Fully Vaccinated-only section are considered for purposes of social distancing to be fully vaccinated.
- Fully vaccinated workers who are working onsite do not count toward any occupancy capacity limit.
- Suites must be limited to 25% occupancy with no more than three (3) households physically distanced within each suit, or six (6) people from the same household. Suites may be occupied at 100% capacity only if all persons in the suite are fully vaccinated and have an assigned seat in the suite.
- All attendees must purchase tickets in advance. Same-day ticket sales are not permitted.
- Seat purchases may only be made in blocks of six or fewer seats with members of a single household or audience group, as defined by this protocol. Seats within suites may be purchased in different configurations in compliance with suite capacity limits. Venues must require those purchasing tickets to attest that their seat reservation will contain attendees from no more than one household or audience group.
- Tickets purchased for seats within a section reserved for fully vaccinated persons may be purchased in blocks of more than (6) seats. Purchasers must attest at the time of purchase that both the purchaser and all persons within the purchaser's party are fully vaccinated. All persons seated in fully vaccinated sections must show the venue proof of full vaccination.
- Tickets may only be purchased by California residents. The venue must require those purchasing tickets to attest that they are a California resident and that all the members of the purchaser's party will be in-state residents. Information will be prominently placed on all communications, including the Reservation and Ticketing Systems, to ensure guests are aware of Reservation and Ticketing requirements.

- Fully vaccinated persons from out of state may purchase tickets for, visit, or attend activities or events that are restricted to in-state visitors. Fully vaccinated persons should consult the current CDPH Travel Advisory and adhere to any applicable recommendations.
- ❑ Ticketing offices must be protected with impermeable barriers, like Plexiglas. Instruct visitors where to queue to maintain a minimum of six feet of physical distance from others in the line.
- ❑ Audience seating locations must be fixed or marked, with readily identifiable signs to indicate by section, row, and seat (assigned seating). Assigned seats must clearly define space for individuals with appropriate space per person (no blanket reservations or group or standing room only areas), and non-permanent seating arrangements must not be altered by spectators.
- ❑ While indoors, attendees must be reminded to stay in their seats except for visits to the restroom, to visit a concession stand, retail outlet located within the venue, or to eat or drink at a pre-designated dining area. Event staff are available in the concourse or other traffic areas to remind attendees not to congregate or to loiter in the common areas (e.g., lobby or hallways) of the venue.
- ❑ Concessions and beverage counters must be strictly monitored to ensure that customers are not crowding together. To limit crowding and lines, venues that offer food and drink concessions should encourage customers to order online and/or over the phone and make concessions available for counter pick-up. Tape or other markings assist customers in keeping a six (6) feet distance between them and others in line. A marking identifies both a starting place for customers arriving in the line and six-foot intervals for subsequent customers who are joining the line.
- ❑ The facility operator must strictly and continuously meter entry and exit of customers at all entrances in order to track occupancy to ensure compliance with capacity limits. Operators that are insufficiently or not metering or appear to be over-capacity, may, at the discretion of the public health inspector, be temporarily closed until these issues are rectified as determined by the onsite health inspector. Where possible, provide a single, clearly designated entrance and separate exits to help maintain distancing.
- ❑ Be prepared to queue customers outside while still maintaining physical distance, including the use of visual cues. If necessary, an employee (or employees if there is more than one entrance) wearing a face mask may be posted near the door but at least 6 feet from the nearest customers to track occupancy and to direct customers to line up six feet apart outside the entrance if the establishment has reached its occupancy limit or until their reservation time.
- ❑ Separate routes are designated throughout the facility for entry and exit, activity areas, seating areas, and employee work areas to help maintain physical distancing and lessen the instances of people closely passing each other. One-way directional hallways and passageways for foot traffic have been designated if feasible.
- ❑ Ushers must be available during breaks and intermissions to ensure orderly entry and exit from and into venue areas. Ushers should be used to preserve appropriate space in queueing areas and help understand where lines begin as additional space may make it difficult to see where to stand.
- ❑ Facility flow must be designed in a way that provides operators the ability to control fully the flow, ingress and egress of all visitors and to separate players, performers, artists and employees from the general public. Special attention must be paid to plans to ensure that visitors are able to exit the event in a staggered fashion, including ensuring that venue ushers are available in all areas of the venue to encourage guests to keep moving, to prevent congregating and to manage bottlenecks and crowding.
- ❑ **VENUES WITH FULL VACCINATION – CAPACITY BONUS**
 - Venues that admit only fully vaccinated or tested negative attendees may increase their indoor capacity, up to a maximum of 35% of total venue capacity. Venues may not use the capacity bonus if any section of the venue includes attendees that do not show proof of negative test or proof of full vaccination to the venue operator.
 - VACCINATION STATUS – VERIFICATION
 - Customers should be made to attest their and their audience group's negative test results or full vaccination status at the point of purchase. Customers that have attested to full vaccination must

show the venue the required verification, which is both a photograph identification and proof of full vaccination³, such as the vaccination card (which includes the name of person vaccinated, type of vaccination provided and date last dose administered) or a photo of a vaccination card as a separate document or a photo of the attendee's vaccine card stored on a phone or electronic device or documentation of vaccination from a healthcare provider, before being permitted entry into the venue.

C. MEASURES FOR INFECTION CONTROL

- The HVAC system is in good, working order; to the maximum extent possible, ventilation has been increased. Effective ventilation is one of the most important ways to control small aerosol transmission. Consider installing portable high-efficiency air cleaners, upgrading the building's air filters to the highest efficiency possible, opening windows and doors, and making other modifications to increase the quantity of outside air and ventilation in offices and other spaces. See California Department of Public Health [Interim Guidance for Ventilation, Filtration and Air Quality in Indoor Environments](#) for detailed information.
 - Please Note: Ventilation and other indoor air quality improvements are an addition to, and not a replacement for, mandatory protections including wearing face masks (except in certain high-risk environments that require using proper respiratory protection), maintaining at least six feet of distance between people, washing hands frequently, and limiting activities that bring together people from different households.
- Venue operators must allow for at least 2 hours between events to prevent mixing across attendees.
- Visitors arriving at the establishment are reminded to wear a face mask at all times (except while eating or drinking, if applicable) while in the establishment or on the grounds of the establishment. This applies to all adults and to children 2 years of age and older. Individuals who have been instructed not to wear a face mask by their medical provider must wear a face shield with a drape along the bottom edge, to be in compliance with State directives, if their condition allows it. Masks with one-way vents on the front must not be worn. To support the safety of your employees and other visitors, a face mask should be made available to visitors who arrive without them.
- Entry screening is conducted before visitors may enter the facility. (See County [Entry Screening](#) guidance.) Checks must include a check-in concerning cough, shortness of breath, difficulty breathing and fever or chills and whether the individual is currently under isolation or quarantine orders. These checks can be done in person or through alternative methods such as on-line check in systems or through [signage](#) posted at the entrance to the facility stating that visitors with these symptoms should not enter the premises.
 - Negative Screen (Cleared). If the person has no symptom(s) and no contact with a known COVID-19 case in the last 10 days, they can be cleared to enter for that day.
 - Positive Screen (Not Cleared):
 - If the person has had contact with a known COVID-19 case in the last 10 days or is currently under quarantine orders, they may not enter and must be sent home immediately to quarantine at home. Provide them with the quarantine instructions found at ph.lacounty.gov/covidquarantine.
 - If the person is showing any of the symptoms noted above or is currently under isolation orders, they may not enter and must be sent home immediately to isolate at home. Provide them with the isolation instructions found at ph.lacounty.gov/covidisolation.
- Employees checking bags should modify activities to minimize directly touching guest items. This could include using styluses or other instruments to search bags, asking guests to open and move contents, etc. Where practices might cause direct contact with patrons or their items, employees should immediately sanitize hands or wear disposable gloves. Consider implementing a clear bag or no bag policy to avoid workers needing to touch attendees' personal items.
- If feasible, utilize a walk-through metal detector rather than hand wand metal detectors to allow employees to maintain at least six feet of physical distance from attendees.

- Ticketing offices must be protected with impermeable barriers, like Plexiglas.
- Use touchless ticket scanners whenever possible. Ask attendees to scan tickets themselves rather than passing digital electronic devices or paper tickets back and forth between workers and patrons.
- Discontinue coat check and other amenities that require workers to unnecessarily touch guest items and increase the risk of contact of contaminated items from different households.
- Discourage attendees from engaging in yelling, singing, chanting, booing, use of noisemakers that require the exhalation of air (e.g., vuvuzelas), and other similar practices that any increase the likelihood of transmission from contaminated exhaled droplets and aerosols.
- Common areas and frequently touched objects (e.g., tables, doorknobs or handles, light switches) are disinfected **at least once per day** during business hours using EPA approved disinfectants and following the manufacturer's instructions for use.
- Hand sanitizer, tissues and trash cans are available to employees and visitors at or near the entrances to the facility.

D. CONSIDERATIONS FOR ON-AIR TALENT

- During live sporting events, on-air talent, including pre-game reporters, play-by-play announcers, sideline reporters and others who appear on-camera before, during or after a live broadcast of a game may remove their face masks during times when they are on-air, provided that they are at least six (6) feet from any other individual while they are on-air. At all other times, they must wear an appropriate face mask.
- If feasible, on-air talent should broadcast in an outdoor setting. On-air talent that is broadcasting from an indoor booth setting must be positioned at least six (6) feet from others in the booth, and if the booth is occupied by more than one on-air announcer, there must be **barriers** set up between them.
- Those who conduct interviews with players, coaches or others (e.g., sideline reporters) must keep their face masks on at all times during interviews.

E. CONSIDERATIONS FOR VENUE SUPPORT OPERATIONS: SOUND, LIGHTING, ETC.

- Consider options to limit the number of staff needed for back-of-house production departments and/or identify ways they can complete tasks separately from each other. For example, where feasible, the lighting department should be allowed to work alone on set until the lighting is complete before other departments undertake their tasks.
- Evaluate the increased risk from standard working processes involving close contact (heavy lifting, working in confined spaces such as scissor lifts, lighting grids, moving large lamps, textile tying, etc.) and modify those work processes, where possible, and ensure workers have access to the proper protective equipment.
- Touchable surfaces are cleaned **at least once daily or as often as determined is necessary**, including but not limited to working surfaces, tools, handles and latches, and controls on stationary and mobile equipment including surface in the cabs of all vehicles.
- Reusable PPE (such as face shields) and employer-owned and controlled equipment, such as hard hats, is sanitized at the end of each shift.
- Choke points and high-risk areas where workers must stand together, such as hallways, hoists, and elevators, have been identified and signage is posted to remind workers to take precautions while moving through these areas.
- Use of shared production items has been limited to a single worker or a function team (e.g., sound equipment should be handled by a designated person or team). All items are cleaned **once daily**.
- All communication technology is disinfected before and after each use and tools are labeled with the name of each user to avoid inadvertent sharing of tools.

- Workers who handle keys, open car doors or touch others' items are allowed additional time to wash hands and/or use hand sanitizer.

F. CONSIDERATIONS FOR PERFORMERS, MUSICAL PERFORMERS AND REHEARSALS

For Performers:

- Use precautions when performing in large groups or ensembles and evaluate the necessity of such activity on a case-by-case basis. Background players, stand-ins, and other non-essential performers on set should not linger in crowded holding areas unnecessarily. Holding/offstage areas should be sufficiently large to ensure adequate spacing between performers, backstage workers, etc.
- Performing groups should consider modifications to rehearsals where face masks cannot be worn, that break physical distances, require performers to touch their own or others' faces, etc.
- Use microphones for performances to the maximum extent feasible so that performers can limit voice projections, which cause more particles, aerosols, and droplets to be released and travel farther.
- Performers that are minors should be accompanied by a parent or guardian. Children should be given special instruction and guidance on the use of any provided protective equipment and safety protocols.

For Musical Performers:

- Performers should empty water keys onto disposable or paper towels whenever possible and turn away from others when emptying to avoid fluid contamination. Musicians should discard their own used towels and wash their hands and/or use hand sanitizer after disposal. If musicians empty water keys onto non-disposable towels, the towels must be clean when brought to performance or practice, removed by the musician and placed into a sealed container away from others for laundering, and the musician must wash their hands and/or use hand sanitizer.
- Perform instrument cleaning, including wiping down and blowing through, at home and away from others before and after practice.
- Do not share instruments, if at all possible. Consider discontinuing assistance from musician assistants, such as page-turners, or others that cannot maintain at least six feet of distance.
- Increase distancing between people who sing or chant and others, or between brass/wind instrument performers and others to greater than 12 feet, when not wearing face masks. Consider use of [barriers](#) to add further separation in these cases. **If all singers, and musician performers in a band or orchestra are fully vaccinated, singers and wind and brass performers need only maintain 6 feet of physical distancing from each other and other cast members and musician performers.**
- Wind instrument performers should use additional modifications as appropriate, such as devices to capture aerosols or to redirect air emitted from the instrument.

For Rehearsals:

- Performances and/or practices where there is increased likelihood for transmission from lack of face mask use or contaminated exhaled aerosols (such as singing, chanting, brass and woodwind playing, etc.) should rehearse outdoors, if possible. Performers must rehearse and perform with their small group to the greatest extent feasible.
- When workers cannot wear face masks as part of their rehearsal (e.g., opera singers, woodwind musicians, etc.), operators must modify rehearsal activities, including maintaining strict small groups, implementing at least weekly testing of participants during rehearsal as well as performance season, limiting the amount of time and the number of workers without face masks, maintaining physical distance between those without face masks and others to at least six feet, installing impermeable barriers between people, ensuring proper ventilation, etc.
- Use precautions when performing in large groups or ensembles. If a large group is required for the performance, minimize the time the full group is in proximity with each other (e.g., rehearsing in sub-groups).

G. CONSIDERATIONS FOR COSTUME, WARDROBE, HAIR AND MAKE-UP

- For Costume and Wardrobe:
 - Consider options that allow performers to arrive in their own wardrobe. Where feasible, encourage background performers to also wear their own clothes from home. Separate dressing areas to permit physical distancing if this is not possible.
 - Ensure costume dressing and quick-change proposal are staggered and supervised by wardrobe attendants.
 - Each case member's costume and wardrobe supplies should be kept in separate, labeled plastic bags.
- For Hair and Makeup
 - Hair and make-up crew members should refer to LA County DPH Protocol on Personal Care Services.
 - Hair extensions and wigs should be thoroughly cleaned according to the manufacturer's directions after each use.
 - Makeup application tools and supplies should be purchased per performer and used only on that individual. These supplies should be kept in individual cast bags.
 - Mix foundation, powders, lipstick, and other makeup items on a disposable palette for each individual. Use disposable, single-use applicators for each person.
 - Performers should apply their own minor touch-ups, where possible, to avoid additional contact. Performers should also remove their own makeup to limit contact at the end of the day.

H. CONSIDERATIONS FOR CONSTRUCTION MILLS AND SET DESIGN

- Construction mill and set design employees should refer to additional guidance on the Construction and Manufacturing industries.
- Consider whether the set design crew can operate separately from production, including fully dressing locations prior to performances without interaction with other workers.
- Develop stage layouts to limit the number of staff and performers on site and maximize the physical distance between performers.
- Additional cleaning and disinfection practices should be developed for key props, furniture, or other set dressing which has repeated and regular exposure with employees. Where possible, limit the number of people who have contact with key props.

I. CONSIDERATIONS FOR EMPLOYEE TRAVEL

- Production should evaluate whether travel is essential and should limit the number of workers asked to travel. Check and adhere to the current [Los Angeles County Travel Advisory](#) and [CDPH Travel Advisory](#) in effect. Review the [CDC guidelines on air travel](#) and encourage all traveling personnel to do the same.
- Develop a detailed process and plan for travel, which should include:
 - Implementing small travel groups.
 - Ensuring facilities in proximity of venues can support necessary lodging and dining demands and any potential medical needs.
 - Reviewing the local, state, and CDC Travel Recommendations by Country and avoiding all destinations, both domestic and international, where there is widespread ongoing transmission.
 - Follow relevant local or state guidance regarding self-quarantine upon return from areas of higher transmission.
- Consider lodging employees in apartments instead of hotel rooms where they might interact with other guests

or hotel staff.

- Where possible, employees should drive separately in their own vehicles, unless part of the same traveling small groups.
- If a number of employees are in hotels, consider bus transport. If using shared vehicles, minimize the number per vehicle to support physical distancing, require passengers to wear face masks, and keep windows open to the extent possible.

J. MEASURES THAT COMMUNICATE TO THE PUBLIC

- A copy of this protocol, or if applicable, the facility's printed Los Angeles County COVID-19 Safety Compliance Certificate is posted at all entrances to the facility. For more information or to complete the COVID-19 Safety Compliance self-certification program, visit: <http://publichealth.lacounty.gov/eh/covid19cert.htm>. Facilities must keep a copy of the Protocols onsite at the facility for review, upon request.
- Signage has been posted to provide clear guidance to the public about how to maintain safety within the facility (e.g., maintaining physical distance, wear face mask, etc.). See the County DPH COVID-19 Guidance webpage: <http://publichealth.lacounty.gov/media/Coronavirus/guidances.htm#business> for additional resources and examples of signage that can be used by businesses.
- Signage is posted throughout the facility to remind the public that eating, or drinking is prohibited anywhere in the facility except for in the designated dining area(s).
- Signage is posted at each public entrance of the facility to inform all employees and visitors that they should: Avoid entering the facility if they have a cough or fever.
- Online outlets of the venue (online ticketing platforms, venue website, social media, etc.) provide clear information about hours, required use of face masks, policies in regard to purchasing tickets, and other relevant issues.

K. MEASURES THAT ENSURE EQUITABLE ACCESS TO CRITICAL SERVICES

- Services that are critical to the customers/clients have been prioritized.
- Transactions or services that can be offered remotely have been moved on-line.
- Measures are instituted to assure access to goods and services for customers who have mobility limitations and/or are at high risk in public spaces.

Any additional measures not included above should be listed on separate pages, which the business should attach to this document.

You may contact the following person with any questions or comments about this protocol:

Business Contact Name:

Phone number:

Date Last Revised:
